



fd matters

Winter 2019

*News and Views from the Facilities
Directorate at the University of Leeds.*



Tackling the climate crisis!

In September the University agreed seven principles that will help us tackle the climate crisis. Recognising the importance of the issue, they include net-zero carbon emissions by 2030, working with Leeds City Council to support their 2030 net-zero target and ensuring our approach to sustainability shapes institutional decisions.

The seven principles are:

1. To have a net-zero carbon emissions footprint by 2030, with no direct carbon emissions by 2050.
2. To ensure that all major decisions are informed by a sustainability value assessment.

3. To reorient our research and teaching away from the fossil fuel sector, and to only continue to work or accept money from fossil fuel companies when the work in question is to reduce carbon emissions or could help accelerate the transition to a low carbon future.
4. To further integrate sustainability into our teaching provision at all levels, as well as promoting sustainability-related activities to students and including sustainability in our educational engagement and outreach activities.
5. To work with Leeds City Council in order to achieve their goal of making Leeds a net-zero carbon city by 2030.

6. To support Leeds City Council and relevant authorities in developing a sustainable transport system for the city region, and to explore ways of developing sustainable forms of international communication and reducing the impact of our business travel.
7. To only invest in companies which manage their affairs in a way consistent with the Paris Climate Accord goals.

To support the delivery of the seven principles the University has been developing a Climate Plan in collaboration with the Priestley Centre. The FD is going to play a key role in the delivery of this plan and it is likely to have an impact on all of us. If you've not already had an

opportunity to comment via the Climate Plan Roadshow, you still have a final chance to do so here: leeds.onlinesurveys.ac.uk/climateplan

Through working together to deliver ambitious change and using our influence to support others, the University has a real opportunity to make an impact on a defining issue of our times.

Sir Alan Langlands, Vice-Chancellor, said, "Our overriding aim is not only to make this transition ourselves, but to harness our expertise to support others, and we will mobilise the University's combined knowledge, influence, assets and community to tackle this global challenge."

Do What Moves You: University Launch New Strategy

The University has launched a new strategy for physical activity and sport 'Do What Moves You'. It builds upon the success of the previous strategy, 'Climbing Higher', which saw the University ranked 5th for sport provision in the Times Higher Education Experience Survey 2018.

The vision of the new strategy is to be 'Leeds - the Best University for Being Active'. Sport & Physical Activity want to be as inclusive as possible and create an inspiring environment through facilities, services and partnerships where the choice for students, staff and local communities to be active is easy, accessible and rewarding. There are five main goals;

- Improved wellbeing for students and staff
- Students ready for their future
- Enriching the student experience
- Creating a positive impact on the city
- Demonstrable commitment to sustainability

Suzanne Glavin, Head of Sport & Physical Activity, said: "It is pleasing to be building from a position of strength. 'Do What Moves You', sets exciting but realistic goals that when realised will provide a healthier and happier University for students and staff alike. We look forward to working with all our partners in realising these ambitions."

Visit the website to find out more and share what

can be done to get you, your colleagues and students active on campus!

sport.leeds.ac.uk/about/strategy

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Do What Moves You sets exciting but realistic goals that when realised will provide a healthier and happier University for students and staff alike.

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**DO
WHAT
MOVES
YOU**





As the end of one year is almost upon us, we look forwards to 2020 and it will certainly be an interesting look to the new year. We will have a new government in place following the general election in December, we will have a new Vice Chancellor after it was announced that Sir Alan Langlands will be leaving and the

University's new strategy will be rolled out later in the year.

The University has committed to work towards net-zero carbon footprint by 2030 and a drive to achieve no direct carbon emissions by 2050. Whilst there are many practical implications for this across the FD and wider University, teams

are already working collaboratively to develop a Climate Plan Roadmap to net zero carbon. This is a hugely exciting time for us all to have a positive impact and for the University to take a leading role on this issue.

The University has committed to work towards net-zero carbon footprint by 2030 and a drive to achieve no direct carbon emissions by 2050. Whilst there are many practical implications for this across the FD and wider University, teams are already working collaboratively to develop a Climate Plan Roadmap to net zero carbon.

At the time of writing, we are well underway with the recruitment of a new Commercial Director. Interviews are took place at the end of November and we hope to be able to make an announcement of the new appointment in the new year.

The University is making good progress on a number of capital projects including the near completion of LARC (Leeds Agricultural Research Centre) and the start of works on LETeC and Phase 3 of the LUBS project.

May I lastly thank you all for your hard work and contributions across what has been a very busy year and wish you all a very happy festive break.

Website Accessibility Update



A new EU directive came into force in September 2019 that requires public sector websites and applications to be accessible. The University's websites and apps are covered by the new legislation, which sets a higher expectation for digital accessibility to ensure our content can be accessed by all.

The legislation covers not only website pages but also downloads; including images, videos and PDFs. Staff who contribute to web content should have already attended web accessibility training but a new site, digitalaccessibility.leeds.ac.uk, has been created to support staff who may need advice on creating accessible documents.

Specific guidance and support is being compiled centrally in the University, however if you have any initial questions please speak to the FD Marketing & Communications team.

Increasing The Edge's visibility



Two bespoke events at the heart of campus on the Precinct showcased the fantastic breadth The Edge has to offer. The flash mob demonstrated some of the brilliant fitness classes on offer, whilst The Sanctuary was designed to encourage students and staff to speak to the fitness experts about health and wellbeing programmes.

These two events were part of a wider campaign, with the aim of raising The Edge's

profile and perception amongst students especially, making it a place they want to be seen and encouraging them to take advantage of the great facilities right here on campus. On the day figures were very successful, with 24 memberships sold and 43 enquiry cards filled in. Both events gained great social media coverage, with the flash mob especially being shared widely, not only by other University accounts, but students and staff members too.



Historic Varsity series

Leeds Varsity is the annual inter-university sports series between arch rivals University of Leeds and Leeds Beckett University. It began in January with the cross country and culminated, as it does every year, with the Rugby Union finale held at Emerald Headingley Stadium on Wednesday 2 October, where over 10,000 students cheered on their teams from the stands.

It was a historic occasion for both the University of Leeds and Leeds Beckett women's rugby union teams, as they played at Headingley Stadium for the first time. This has been something both universities have been keen to arrange for a number of years, so it was fantastic to see – especially as the University of Leeds team won 19-12.

University of Leeds club captain Ashley Ross had this to say: "The experience of playing our varsity match with such a huge crowd was incredible, and not one that any of us will forget! It's a special honour, especially for a university team, and it's especially significant for us as a women's team as we often struggle to get the same status as men's sport. It feels like a massive step forward for gender equality and women in sport – not just playing for our

team but every other women's team who hasn't had the same opportunity as men. Thanks very much to everyone who came to support us!"

It was a historic occasion for both the University of Leeds and Leeds Beckett women's rugby union teams, as they played at Headingley Stadium for the first time.

The men's rugby union team unfortunately lost their game 25-16. However, they put on a brilliant, battling display they should be proud of.

Congratulations as well to all of the Sport & Physical Activity staff who ensured that all of the venues were ready for the huge numbers of fixtures staged on the final day of Varsity. Without their hard work, the competition wouldn't be possible.

You can see a breakdown of all the results on the Leeds Varsity website: leedsvarsity.com

CONNECT WITH OUR UNIVERSITY NETWORKS

WOMEN LEEDS

Muslim Staff Network

LGBT+ STAFF SOCIETY

LEEDS eleven THE BME STAFF NETWORK

Organised by staff for staff, the University's staff networks give colleagues a safe, welcoming space to meet other members of staff who identify with, or have an interest in, a protected characteristic.

The networks' activities are recognised as being crucial to the promotion of the University's wider equality and inclusion agenda. They provide colleagues who identify with a protected group with a place to exchange information, generate and share views, and express new ideas and suggestions in an informal environment. The networks also provide peer support, networking opportunities and social activities. At present, the University has five networks:

Leeds11 Network – represents staff who identify as and/or belong to Black or Minority Ethnic (BME) groups. It provides an environment for BME staff to discuss the University's equality and inclusion strategy, to socialise and receive mutual support. For more information contact: leeds11@leeds.ac.uk

LGBT+ Staff Network – exists to ensure the views and concerns of LGBT+ staff are represented and considered at organisational level, and that their interests continue to form a part of the University's wider equality and

inclusion agenda. For more information contact: lgbt@leeds.ac.uk

Muslim Staff Network – is open to all colleagues from a Muslim background and those with a positive interest in driving forward religious equality within the University as an inclusive employer. For more information contact: msn@leeds.ac.uk

Staff Mental Health and Disability Network – provides a welcoming space for all staff with a personal interest in experiences of distress and confusion, emotional wellbeing and a commitment to improving approaches to work and mental health. For more information, visit the Staff Networks pages: www.equality.leeds.ac.uk

Women at Leeds Network – is for women staff – academic, professional and technical services – and postgraduate researchers. Its aims are to encourage personal and professional development, advance gender equality, and promote communication, networking and mutual support. For more information contact: equality@leeds.ac.uk

The FD would strongly encourage anyone interested in what the staff networks have to offer to contact them to find out more.



Communication Matters & Conference Legacy

Following the annual Communication Matters conference, MEETinLEEDS were thrilled to follow up with Laith Ritchie, a 16-year-old augmentative and alternative communication (AAC) user who attended the conference last year and has been making incredible contributions to the sector over the last 12 months, demonstrating the lasting impact and legacy of conferences.

Communication Matters is the UK's leading AAC event and a unique forum with an array of representatives across multiple disciplines, including AAC users, parents, personal assistants and professionals. Laith first attended the conference in 2018, and just one year later, achieved the Rising Star Award at Communication Matters' very first awards ceremony, highlighting his huge achievements over the last year. Inspired by his time at the conference, Laith applied for a job as an AAC mentor and was thrilled to have been offered a permanent position in April this year. Laith

now delivers training to parents, carers and schools who are new to supporting an AAC user, and his involvement in the AAC sector has generated invaluable support in a sector that relies heavily on volunteers.

A successful conference is crucial in creating a space for like-minded people to network and build new relationships, enabling individuals and industries to make huge advances. Laith's contribution to the AAC community is the result of a successful conference, but it doesn't end there. MEETinLEEDS will continue to capture the lasting impact and continuing value of these events on organisers and attendees, sharing the stories of those who've been inspired at events like the Communication Matters conference.

The team at MEETinLEEDS have also been recognised for their outstanding efforts in ensuring that venues are inclusive and accessible for all. At the Academic Venue



Blooming good results for our Grounds and Gardens

The University campus has been awarded a gold accolade for its outstanding grounds and gardens at this year's Yorkshire in Bloom awards.

The award signifies the comprehensive approach we take to incorporate sustainability, promote wildlife habitats and create a cohesive environment across the campus. The success of the Living Lab projects incorporated with planting and pond schemes was also acknowledged, alongside our innovative approach towards biodiversity.

The award also came at a fitting time for two colleagues in the team, as James Wright, Grounds and Gardens Team Leader, explains: "We were delighted to receive this award, it's incredibly rewarding to have our hard work

and commitment acknowledged through Yorkshire in Bloom. We work closely with colleagues in sustainability and other colleagues in Estates to ensure we create great spaces for bringing environmental benefits as well as wellbeing benefits to all users of our campus. The Grounds and Gardens team are made up of colleagues with varied experience in this field. Indeed we have been celebrating two of our colleagues, Sam Robinson who has recently successfully completed his apprenticeship at the University and now has a full time position within the team, and Frank Dods, our longest serving member of the team with over 25 years at the University. It's a real honour to celebrate this achievement with all the team, who collectively give so much each day to creating a well presented and welcoming campus."

The FD matters GLOBALLY!



On Tuesday 12 November the Facilities Directorate helped the International Office with a visit from the East China Normal University in Shanghai. The delegates were interested in seeing the University of Leeds' teaching, accommodation and catering facilities, as well as the University grounds and gardens and some of the construction works currently underway.

The tour was led by Claire Freeston, Senior International Officer, and colleagues from across the FD assisted in showing the visitors around Central Village, the Refectory, the Facilities Directorate building and a tour of the grounds and gardens. Leeds is ranked as one of the top 100 universities globally, and it's great to see international recognition of the role the Facilities Directorate plays in building and maintaining that reputation.

The delegation said that they really enjoyed the visit and were "impressed and inspired by what we've learnt about your university and your expertise".

CHARITY UPDATE

Fundraising for Leeds Mind currently stands at £4,240 with a significant number of events planned over the Christmas period that number is set to increase. A massive thank you to everyone who has contributed in the last few months, with special mentions for the Security Services, Jacqui Beaumont and Gregg Hull.

In November we had the fabulous Golden Dome in the Refectory, with participants winning Bonfire Night related prizes from the Crystal Maze inspired event. In December we've had a whole host of events including a Christmas Farmers' Market on Monday 2 December and a Fairtrade Christmas Fair on Thursday 5 December. The fair took place in Parkinson Court and all proceeds from the exhibitors went to Leeds Mind.

Our biggest fundraising event of the year will once again be the advent calendar raffle. Everyone will be able to buy tickets and each day in December will see a prize drawn from behind a window of the calendar. There will also be an Elf Walk on Tuesday 17 December leaving from the Precinct, and following on from the success of the Healthy Week tournament, another 5-a-side football competition is being organised for Thursday 19 December. There's room for 12 teams and it will cost £10 per team to enter, to find out more contact Gregg Hull (g.d.hull@leeds.ac.uk).

Thank you to everyone who has supported our fundraising efforts throughout 2019, we will shortly be sending out nominations for the 2020/21 charities along with an invite to a showcase event.



£4,240

Leeds Mind

for better mental health

GFaL SUSTAINABILITY UPDATE 2019

WE'RE PROUD TO SUPPORT

#2023 PLASTIC FREE

As the University of Leeds catering department, Great Food at Leeds recognises the importance of operating in an environmentally and socially responsible manner. GFaL's goal is to become number one in the higher education sector for sustainability, reaching ambitious goals such as zero single-use plastics by 2023. Aside from the plastic pledge, there are also a number of other sustainable initiatives being worked on.

GFaL is also committed to continually improving the nutritional content of its meals,



GFaL festive five top tips

Great Food at Leeds has been busy preparing an exciting range of festive options from melting cranberry and brie ciabattas, to cosy Winter Warmers and of course roast turkey with all the trimmings.

Whether customers want a proper Christmas dinner, a warming hot drink or to just give their meeting a festive flavour, GFaL has created something for everyone.

1. Enjoy a festive dinner at The Refectory
Whether it's for work Christmas parties or just catching up with friends and colleagues, our special Christmas menu has plenty of options. With ample seating, there's always room at the inn!

Prices start at £6.95 and include vegetarian and vegan options.

2. Give a GFaL Club Bear Cub
The Great Food at Leeds Club (GFaL Club) is launching its first charity biscuit this year with 100% of the proceeds going towards the mental health charity "Leeds Mind". The GFaL Club Bear Cub is the perfect accompaniment to a Winter Warmer drink and also makes a great small gift. The cub is made from our own shortbread recipe that is baked and hand decorated in The Refectory.

Available across all Great Food at Leeds cafes.

and will provide a diverse offer that meets current health guidance. GFaL will work to be a positive partner in society, sharing skills and knowledge, supporting local initiatives and building the capacity of existing and future staff to deliver sustainable catering.

So far a number of initiatives have already been undertaken:

- Partnering with Too Good To Go, an innovative app and social enterprise that aims to put an end to food waste in the hospitality industry: toogoodtogo.co.uk
- Opened a new Green and Go counter at The Refectory and increased the number of plant-based meals and options across all The Refectory counters to encourage customers to eat more plant-based and plant-focused meals.
- Increased the volume of plant-based options in delivered catering, with 70% of the menu being either vegan or vegetarian.
- Continued to support Fairtrade products and ethically sourced ingredients.
- Worked with local suppliers to reduce waste including fruit and vegetables supplier H&P Fine Foods on a solution that has enabled

- the re-use of boxes that are used in their deliveries.
- Made sustainable fish swaps including replacing cod with pollock in The Refectory with over 15,000 pieces of cod per year replaced.

In the next 12 months GFaL will...

- Continue to monitor and reduce the use of single use items across catering operations to ensure meet the goal of becoming single-use plastic free by 2023.
- Continue to work in collaboration with the School of Food Science and Nutrition to increase the availability of healthier food and improve nutritional content.
- Reduce the overall meat content across meals and increase the amount of meat free/vegan meals available.
- Increase the offer of locally and seasonally produced food.
- Reduce food waste and increase the use of the Too Good to Go app.
- Work with the Sustainability team and procurement to ensure catering outlets have accessible and easy to use recycling infrastructure.

NEW CAFFE NEROS FOR CAMPUS



CAFFÈ NERO

Following the hugely successful partnership with Catering Services in the Laidlaw Library, Caffè Nero will populate two key café locations on campus. One in the Business School, Maurice Keyworth building, and the Waterside Café on level six of the Roger Stevens building.

Work to transform the cafés into one of the high street's leading brands will start on 9 December with Waterside being fully open from 13 January 2020 and Business School from 28 January 2020. During this period, both cafés will need to close, however GFaL will be providing a Tuk Tuk coffee cart in the Maurice Keyworth foyer selling barista coffee, hot and cold drinks, sandwiches and cakes to ensure there is still a service available for customers.

Transfer your paper stamps to the GFaL Club app!



The new loyalty scheme, launched by Great Food at Leeds (GFaL) back in August now has a total of 9,830 app users with 2,018 new accounts created in the last three months.

Rewarding repeat customers with personalised offers, free drinks and more, customers can use the GFaL Club app in any of the 16 different cafés and The Refectory on campus. As of 6 January 2020 the paper version of the loyalty stamp cards will no longer be promoted to customers as part of the strategic approach to reduce waste. In order to incentivise customers to move onto the app, they can collect five free stamps when they transfer their paper stamps over to the free GFaL Club app before 23 December 2019.

If you have any questions or concerns around this change, please contact gfaclub@leeds.ac.uk

CLEANING SERVICES MANAGER HONoured



Jill Roberts, Facilities Manager Cleaning Services, was awarded a Fellowship of the British Institute of Cleaning Science (BICSc) at their Annual General Meeting on 26 September 2019. BICSc is the largest independent, educational and professional body within the cleaning industry. The honour recognises Jill's outstanding contribution to the cleaning industry over her 39 years of experience.

Jill joined the University in January, and has previously managed cleaning and facilities services at the University of Huddersfield and at the Meadowhall Shopping Centre in Sheffield as well as in local authorities, schools and colleges. Jill has also taken up a seat on BICSc's Council, which is responsible for setting the strategy and policies of the institute. Congratulations from all in the FD to Jill!

Professionalising the Cleaning Services

During 2019 the Cleaning Services have put in place a series of new initiatives and developments aimed at enhancing customer experience by delivering an improved and more professional service.

A new uniform has been introduced to improve customer perception and to deliver a more professional looking service. To ensure that the uniforms still meet staff needs, a range of different styles of garments were introduced so that colleagues within the cleaning team were able to choose what they felt most comfortable wearing. The uniform change has been a huge success. There have been many positive comments from members of the University community, and the cleaning teams are not only more professional looking but also more recognisable.

There have also been a range of other developments in the service. These include implementing new cleaning products and colour coding cloths and equipment. This has improved the cleaning standards that can be achieved as well as adding to the professional

look of the service. A comprehensive training programme has been introduced for the cleaning supervisors and wider cleaning teams to underpin the use of these new products. The new cleaning products have a far better performance than previous products, and the use of colour coding helps to avoid cross contamination. These simple changes therefore reduce the spread of infection and bacteria, making a vital contribution to the health and wellbeing of everyone in the University.

As well as the performance benefits, the new products offer many different sustainability benefits with a 65% reduction in annual plastic waste and an 82% reduction in annual cardboard waste.

Innovations in cleaning equipment have also been trialled and introduced these include an Imop, a sky-vac and battery back vacuums. All these machines have enhanced the cleaning standards that can be achieved in a safe and efficient way leading to more effective cleaning methods which have been welcomed by the cleaning team.



#PlasticFree2023: One Year On

THANKS A MILLION!

One million pieces of single-use plastic have been removed from use across the University and Leeds University Union during the past 12 months. This follows the launch of the joint pledge to go single-use plastic-free by 2023 and has only been possible due to the help of staff from all across the University.

In the FD we can celebrate some notable successes:

- Great Food At Leeds (GFaL) developed Affine café in Nexus with the Plastic Free Pledge in mind, removing single-use plastics from its fresh food preparation and presentation, only providing hot drinks in mugs or reusable cups and selling soft drinks in glass bottles or cans
- Devonshire Hall catering team has replaced sauce and spread sachets with self-serve bowls at mealtimes, cutting out more than 86,000 items per year
- Estates installed an outdoor water fountain on the University Precinct, making free drinking water available 24/7
- GFaL have replaced plastic salad containers with cardboard alternatives in The Refectory, cutting out 47,250 plastic containers
- Milk deliveries have returned to campus, with a number of teams including FD Marketing & Communications team and Sustainability Service opting to use dairy deliveries in reusable glass bottles rather than plastic containers; and

- Deli(very) has developed a recyclable cardboard alternative to the plastic trays for food deliveries, already cutting the plastics figure by 500 per week, which is due to increase by January when the project is fully rolled out

This is a fantastic achievement – colleagues across the FD have really taken the plastic free pledge on and accomplished some brilliant things.

Mapping plastic use

But what does this one million figure mean in the context of the University's overall plastics consumption?

The honest answer is it's not possible to be 100% sure at this stage. The Sustainability Service started to map the University's single-use plastic consumption a year ago, and were helped by colleagues from across the University sending stats and information from where they worked. Sustainability had hoped it wouldn't take so long, but there's still some areas that need to be assessed before the whole picture becomes clear.

Dr Louise Ellis, Director of Sustainability at Leeds, said: "It's hard to believe it has been a year since we made the #2023plasticfree pledge.

Some great progress has been made, but we know there are more challenges that lie ahead. The ambitious target was made to inspire activity amongst our staff and students, to drive bold operational changes and encourage the innovative research that is needed.

To achieve this pledge and drive the changes necessary across the industry, we need everybody to support it and find alternatives, where possible."

What's planned for 2020?

- The main priorities in the next 12 months include:
- Focusing on catering and offices to make them single-use plastic free by the end of the year, this includes making the FD building the first University building to be single-use plastic free as an example to show others
- Engaging with suppliers to find innovative solutions to remove single-use plastic from their packaging
- Working with procurement to understand the University's plastic footprint further; and
- Promoting best practice and sharing knowledge to encourage further activity, both within the University and across the Leeds city region and the HE sector as a whole.

How can you help?

The University needs everyone's support to achieve the 2023 target, and there are loads of ways you can get involved:

- Review your work area to understand where single-use plastics are being used, and contribute to our mapping exercise (there is a template document available at sustainability.leeds.ac.uk/plasticfree for you to use);
- Make a positive change; if you know of a solution to reduce or eradicate single-use plastic where you work or study, then please do it.
- Become a Staff Sustainability Architect to help deliver plastic-focused sustainability projects specific to your area of work sustainability.leeds.ac.uk/staff-sustainability-architects
- Develop a Blueprint plan for your School/Service to progress a sustainability action specific to your area of work sustainability.leeds.ac.uk/blueprint

For more information head to sustainability.leeds.ac.uk/plasticfree

SHARING INDUSTRY BEST PRACTICE



On Thursday 24 October Jill Roberts, Facilities Manager Cleaning Services, hosted an event for the British Association of Cleaning in Higher Education (BACHE) on campus. This network helps industry professionals share best practice for cleaning and related services within universities, as well as the challenges, experiences and opportunities they are facing.

The day was well attended with 35 attendees from across 12 different universities. Jo Hynes, Deputy Director Estates & Facilities Services started the day with an opening presentation covering the many challenges facing the sector at the moment. These were then explored through the day with guest speakers and presentations from partners in the industry. The afternoon was dedicated to workshops discussing a range of the issues most prevalent including managing the wellbeing of cleaning teams, the challenges of recruitment, cleaning specifications and SLAs and how services can contribute to a commitment to sustainability by reducing the carbon footprint in the fight against climate change.

Continuing to meet Customer Service Excellence

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Earlier this year Commercial and Campus Support Services (CCSS) were proud to receive the Customer Service Excellence accreditation. Colleagues in the services that previously made up CCSS are now working hard to gather evidence to showcase how customer service excellence has been consistently delivered over the last year. In February the services will be assessed once again for the re-accreditation.

What does this mean for colleagues? It means it's a great way to look back on the excellent way in which these services deliver customer service all year round. Whilst the annual accreditation is a formal process to mark how well they are doing, it's important to remember that everyone's contribution really matters all year round. The next FD Matters will update you on the outcome.

Campus Developments update

Work begins on new teaching facility



Colleagues came together to mark the start of work on a new teaching facility on Lyddon Terrace.

The investment, on Lyddon Terrace, will create a new central teaching facility which will also house space for the Business School and the School of Law. It is proposed that prominent features of the building will include a new Trading Room, flexible teaching areas and Behavioural Laboratories to provide more flexible and innovative ways of teaching.

Steve Gilley, Director of Estates and Facilities said: "This new building is contributing to the University's wider ambition to create an environment that promotes learning, innovation and enterprise. It will provide technology-rich, flexible teaching spaces, lecture theatres and trading rooms, further advancing the delivery of world-class teaching solutions."

AWARD-WINNING ARCHITECTS TO DESIGN NEW STUDENT HUB ON WESTERN CAMPUS



The University has announced ambitious plans to create a flagship building for students and staff at the heart of the western campus, supported by a generous gift from the Laidlaw Foundation.

In partnership with the Royal Institute of British Architects (RIBA) the University commissioned an architectural competition to design the building, which attracted submissions from around the world. O'Donnell and Tuomey, an award-winning Dublin-based architectural firm, has been named winner of the competition and will

work with the University to develop detailed plans.

The building will be the focal point for student enterprise and innovation activity on campus. It will also provide a range of key facilities, including space for study and social learning, educational outreach activity, and support for employability, careers and skills development.

The investment is a key part of plans to expand Leeds University Business School (LUBS) and the School of Law, creating an inspirational environment for staff and students, and a welcoming environment for visitors.

Sir William Henry Bragg Building



The Sir William Henry Bragg Building is now just one winter away from completion. If you have passed by the site recently you will have seen the building taking shape quite quickly. The steel structure of the building's roof is now complete and mechanical and electrical services are currently being installed. In January 2020 key representatives of the project will come together to celebrate a major construction milestone, the building topping out, which marks the installation of the final piece of structure.



Makeover for University's main entrances

A large project to improve the look and general accessibility around the main entrance to the University has now been completed. Previously the area where the Michael Sadler Building meets the side of the Parkinson Building had sloping feathered steps on one side, and uneven ground without a clear pathway on the other. These feathered steps have been removed and replaced with a green area featuring a newly planted semi-mature tree. On the other side, the seating area has been redone with more attractive furniture, improved landscaping and clear accessible routes to allow easy access from Woodhouse Lane onto University Road. This includes removing a threshold step that made access under the archway difficult and could force people off the path and into the road.

will be possible for all visitors, students and staff to enter the Parkinson Building together using the main entrance.

Dr Angharad Beckett, Associate Professor of Political Sociology and Joint Director of the Centre for Disability Studies, said "I felt that I just must write to say thank you for the fantastic development of the Parkinson Building Main Entrance. The lift for wheelchair users, or anyone who cannot climb the steps, is wonderful. My students (past and present) in Disability Studies, plus the wider community of scholars and activists in this area in Leeds and beyond are delighted to see it. They have observed that it is both beautiful and functional.

The reaction has been that it conveys a powerful message about diversity and inclusion at this University. No longer will those with mobility impairments enter the iconic building of the University via a side entrance ('round the side'). Now they will enter via the front door, like everyone else. This is so important and something we are celebrating."

To find out more about this and other developments across campus please visit: leeds.ac.uk/campusdevelopment

Sustainable initiatives flourish across Residential Services



Residential Services have been making progress with a series of great sustainability initiatives over the last few months. At Devonshire Hall 'Project Chicken' has continued with a fresh intake of 16 new ex-battery hens welcomed in October. The chickens, sourced from the British Hen Welfare Trust, are housed in a large chicken coop within the grounds of the residence.

Fiona Rushworth, Residences Manager at Devonshire Hall, said "Our new arrivals have managed to escape the drudgery of the battery hen factory and have come to spend the rest of their days in the luxury of a free roaming coop with unlimited food and TLC from the students who live here. They will be cared for by two staff members and almost 20 student volunteers who wanted to take part. Hopefully they will soon gain weight and new feathers and look as well as our older residents! This project brings together our students – giving them opportunity to learn



new skills and have some fun, not to mention the occasional fresh egg for breakfast."

"Our new arrivals have managed to escape the drudgery of the battery hen factory and have come to spend the rest of their days in the luxury of a free roaming coop with unlimited food and TLC from the students who live here."

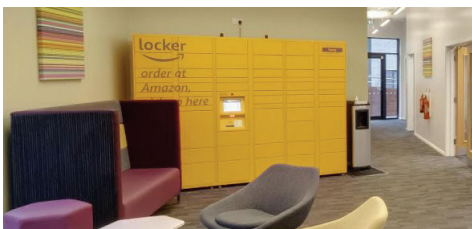
Meanwhile at Lupton Residences, staff have worked hard to install a kitchen garden filled with herbs and common ingredients. At the moment there is marjoram, sage, rosemary, garlic, fennel, mint and thyme growing within the beds. Once the produce is well established, the Residence Life team will



assist hall staff with promoting the garden to students and inviting them to pick what they need for use in their own cooking.

Residential Services' partnership with Yorkshire Wildlife Trust has led to staff and students participating in a project to trial natural flood management techniques. Nineteen volunteers helped build a series of leaky dams which slow down surface water run-off during periods of heavy rainfall. This in turn slows down the water running into the river Aire, reducing the risk of flooding downstream. We've been working with Yorkshire Wildlife Trust since 2012, and our volunteers have included students from over 33 different countries. The photo above shows a group of students from South Africa, the UK, Egypt, Kenya, India and China all helping to build leaky dams at Eshon Beck in the Yorkshire Dales during the summer.

AMAZING AMAZON LOCKER SUCCESS



In July this year Residential Services installed a new Amazon Locker in Central Village. With nearly 1,000 students living in the residence, site staff were spending an increasing amount of time dealing with deliveries for students. The numbers of parcel deliveries has been rising year-on-year, and a significant proportion were from Amazon. Storing these parcels not only takes up a lot of space behind reception, but also means that site staff have to dedicate a lot of resource to processing the parcels and arranging for students to collect them.

Last year there were 18,861 parcels delivered to Central Village, an average of 1,572 a month. Since the installation of the Amazon Locker it has proved incredibly popular with 425 parcels being delivered to the lockers in October alone. Staff feedback has been really positive, and the success of the locker so far has led to plans to expand its capacity to allow more students to use it at one time.

Following on from this success, another Amazon Locker has been installed at St Mark's Residence where there was a total of 10,245 parcels delivered last year. As there are just over 500 students at St Mark's, this makes it the residence that receives the most parcels per resident at the University. An Amazon Locker has also been installed at Charles Morris, which had the third highest rate of parcels per students last year with 10,177 parcels delivered for 625 students.

MEET THE TEAMS

In this edition we will be introducing you to the Sustainability Service

What is 'sustainability'?

At the University of Leeds, sustainability is about taking our environmental, cultural, social and economic responsibilities seriously. This means it's not just about recycling (although that does come into it!). The University approaches sustainability in a much more holistic way than the typical 'environmental' aspects, embedding it into our curriculum, teaching and entire operations. We look at our influence in the local and global community, exploring ways to mitigate our negative impacts whilst expanding our positive impacts.

What's the purpose of the team?

We are here to facilitate sustainable initiatives, providing advice when required and connecting the University community together. Since we are only a small team within a University community of 43,000, it's impossible for us to lead on all things sustainable. Instead, we strive to build the knowledge and capacity of our staff, students and partners empowering them to take the lead on sustainable initiatives themselves. Sustainability is not something that our Service does, it is something that our staff and students do with our team's help and guidance.

How can we get advice on being more sustainable?

If you are an individual wanting to embed sustainability into your role, why not consider becoming a Staff Sustainability Architect? If your team are keen to learn more about their sustainability impacts and opportunities, you could set up a Blueprint for your area. Email sustainability@leeds.ac.uk or check out the website to discover more: sustainability.leeds.ac.uk

Who is in the team?



Louise Ellis: Director of Sustainability



John Moore: Environmental Compliance Officer (Compliance, EMS)



Lucy Stuart: Sustainability Programme Officer (Plastics, Embedding Sustainable Processes, Civic University)



Kate Marriott: Sustainability Intern



Katie McGuire: Deputy Director of Sustainability



Amanda Jackson: Sustainability Programme Officer (Community Engagement, Student Citizenship, Student Engagement)



Kelly Forster: Sustainability Project Coordinator (Curriculum, Student Engagement)



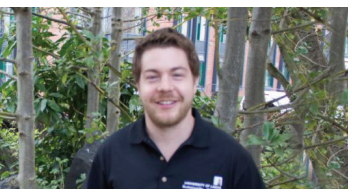
Maria Quantock: PA to the Director of Sustainability



James Dixon-Gough: Sustainability Manager (Resource Management & Carbon, Operations)



Claire Booth: Sustainability Project Officer (Travel, Construction)



Romain Cames: Sustainability Bike Hub Coordinator



Emily Rampling: Team Admin and PA to Deputy Director of Sustainability



Thom Cooper: Sustainability Manager (Living Lab, Curriculum, Research)



Michael Howroyd: Sustainability Project Officer (Biodiversity, Blueprint, Water, EMS)



Harriet Matthews: Sustainability Intern

check out the website to discover more: sustainability.leeds.ac.uk



Top honours for FD Marketing Manager

Congratulations to Sue Pimblett, FD Senior Marketing, Sales & Communications Manager, who has completed her Chartered Institute of Marketing (CIM) Level 7 Postgraduate Diploma in Professional Marketing. This is equivalent to a Master's level degree. Not only is this an exceptional achievement in its own right, but Sue actually received the highest mark of any student completing this course in the whole world!

To mark this achievement, she received a special worldwide Top Student certificate and prize courtesy of the Worshipful Company of Marketors. This was presented at her graduation ceremony which took place at Central Hall Westminster in London on 16 November.

Well done again to Sue from the whole FD for a truly fantastic result!

NEW LOOK WEBSITE LAUNCHED

A new easy to navigate Estates and Facilities website was launched last month. This new innovative design is key to Estates and Facilities profiling and positioning itself within the University, especially as many colleagues, Schools and Faculties make up the client base. Check it out estates.leeds.ac.uk

SHORT BREAKS TO CAMPUS STAYS

The Short Breaks tab on the MEETinLEEDS website has had a re-brand, changing from the former 'Short Breaks' to 'Campus Stays'. We hope the change in name will better reflect the proximity of our rooms to the centre of campus and highlight their convenience for visitors to the University.

MEETinLEEDS are also very excited to announce the addition of 23 new bedrooms to our portfolio, available to book now. The rooms offer comfortable, accessible accommodation in Storm Jameson Court, our flagship on campus accommodation, for just £44 per night and are perfect for visiting friends, family, academics and visitors to the city. The discount code UOLSTAFF can be applied at checkout for a £40 stay. meetinleeds.co.uk/campus-stays

GOODBYE AND THANK YOU TO HEATHER SUGDEN!

After 21 years at the University we're saying goodbye to Heather Sugden, our Accommodation Manager, who is retiring at the end of the year. Heather joined the University in 1998 after working in social housing in London and has been a key figure both in Residential Services and the wider University ever since.

To say thank you for all of her hard work, we've asked a couple colleagues who have worked closely with Heather down the years for a comment.

Dennis Hopper, Director of Campus Development, said: "Heather's contribution to the success of Residential Services and, as a result, to the reputation of the University has been immense!"

Even if you know how dedicated she has been and know of the sheer hard work, long hours and emotional investment she has made every single year, you may not be aware of Heather's unyielding fairness, equality and care for all of our students. To say she will be



missed by the University and all of her colleagues would be a massive understatement!"

Ian Robertson, Director of Residential & Catering Services, said: "For the sixteen plus years that I have known Heather, she has been a wonderful colleague, mentor and a friend."

Along with all of the team in Residential Services, I want to wish her a world of happiness in her retirement.

“

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Looking to the future, Heather is planning on travelling to Australia and New Zealand, and also wants to dedicate more time to her voluntary work with Park Run, as well as fitting in time for more leisurely lunches with friends!

Good luck Heather and stay in touch!

Security to host AUCSO conference



Around 150 Heads of Security from all universities across the world will gather at Leeds for the 37th Annual AUCSO Conference in April 2021.

“

Malcolm Dawson BEM, Security Services Manager, said: "I am delighted that Leeds has been chosen for AUCSO 2021. The conference and social facilities are excellent and I am certain that our delegates will have a fabulous time on our campus and in our city."

”

AUCSO, the Association of University Campus

Security Officers, was formed in 1984, and is the primary association for security professionals working in universities, colleges and institutions of higher and further education in the UK, Europe and across the globe. The current membership represents 17 countries.

The association provides a forum for its members to exchange knowledge, information and best practice relating to security management within the educational sector. The conference will be held in the Rupert Beckett Lecture Theatre with the major exhibition being held in Parkinson Court.

Malcolm Dawson BEM, Security Services Manager, said: "I am delighted that Leeds has been chosen for AUCSO 2021. The conference and social facilities are excellent and I am certain that our delegates will have a fabulous time on our campus and in our city."

ENTER THE QUIZ

Complete our Facilities Directorate Christmas quiz to be in with a chance of winning £100 Leeds Trinity gift voucher.

Quiz

1. How tall is the Christmas tree in Beech Grove Plaza?
2. What are the three flavours of winter warmers available from Great Food at Leeds this year?
3. How many rooms would Santa Claus have to deliver to across University accommodation?
4. How many Christmases has The Edge been around for?
5. Which University hall of accommodation is closest to the North Pole?

Congratulations to the winner of the Great Food at Leeds quiz in the last edition, Vibha Firth. Email your answers to fdmatters@leeds.ac.uk by 31 January 2019.

your views matter!

Email us your comments and feedback about FD Matters or send us your stories and suggestions to fdmatters@leeds.ac.uk



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