

Residence Life team!

welcome Josh Huck & Jemma Stern

back page

Sustainable progress

embedding sustainability in schools, faculties and services

page 2



Security Services

welcomes new recruits

back page



fd matters

RESIDENTIAL SERVICES

ESTATES

COMMERCIAL AND CAMPUS SUPPORT SERVICES

SUSTAINABILITY

Winter 2018

News and Views from the Facilities Directorate at the University of Leeds.

Single Out: #2023PlasticFree

The launch of the #2023PlasticFree pledge by the University of Leeds and Leeds University Union was one of the biggest news stories to come from the University in the past 12 months. The story received nearly 208,000 engagements on social media, made it onto the regional news channels and papers and was well supported both inside and outside the University.

“
The story received nearly 208,000 engagements on social media, made it onto the regional news channels and papers and was well supported both inside and outside the University.
”

Sustainability Services would like to thank everybody involved across the FD for their contributions to the success of the launch, from developing the communications to handing out KeepCups at reception, it was a huge push from many areas within the University.

We have had a fantastic response from Services, Schools and individuals across the University and we are pleased with how many people have got on board with the pledge already. Within a matter of weeks, plastics have come up in conversations at all levels and actions have started to take place.

Examples of changes taking place have included a personal request from Vice Chancellor Sir Alan Langlands, who asked for plastic water bottles to be no longer provided at Senate meetings. Great Food at Leeds (GFAL) are continuing their extensive work to eliminate single use plastics and have already arranged a meeting with Purchasing and Sustainability to create a map of their plastic use.

The five-year campaign involves mapping plastic use across the University and LUU, and then identifying action plans for more challenging areas such as research labs.

The phased approach commits catering and office spaces to becoming single-use plastic-free by 2020. We would therefore like the FD to lead by example and achieve single-use plastic free



status ahead of our colleagues in other areas.

We hope to use the FD Building to trial a range of good practice ideas, with the building eventually becoming an exemplar single-use plastic free office, something which can then be replicated across the University.

We'd love to hear from you if you'd like to be more involved in the single-use plastic free pledge, or if you have some good practice to share across the FD.

Get in touch by emailing plasticfree@leeds.ac.uk. We look forward to working together to make the #2023PlasticFree pledge a reality.

Support the #2023plasticfree pledge on Twitter @UoL_Sus, Instagram @uol_sus or email ideas to plasticfree@leeds.ac.uk

For more information, including FAQs, visit <http://sustainability.leeds.ac.uk/plasticfree>

OUR FIRST EVER VARSITY WIN!



History was made this year when the University of Leeds beat local rivals Leeds Beckett University to win our first ever Leeds Varsity.

Leeds Varsity is an iconic event in the city's sporting calendar, and consists of fixtures across the year culminating in one final day of competition, where more than 50 fixtures are played and the winner is crowned. Leeds Beckett have walked away with the trophy for the past 13 years, but this year it was finally the turn of the Leeds Gryphons.

With so many fixtures happening throughout the day, staff and students were regularly checking the website, with the overall victory confirmed ahead of the Rugby Union final. The final score from all the competitions was 30-29 in Leeds Gryphons' favour.

Following the rugby finale, played in the Emerald Headingley Stadium in front of more than 10,000 people, Leeds University Union Activities Officer, Lauren Huxley, and Deputy Vice-Chancellor: Student Education, Professor Tom Ward, had the pleasure of collecting the winner's trophy.

A proud moment for everyone at the University of Leeds.

“
We so hope all University and Union staff can share in this success, and wish our Leeds Gryphons well for the academic year on and off the field.
”

Suzanne Glavin, Head of Sport and Physical Activity at the University, said: “We are so proud of how all our students performed across the various sports competitions – they gave it their all, demonstrating skill, fitness and expertise.

“Our joint University of Leeds and LUU staff teams have been exceptional in providing fantastic support to our students to enable this to happen. A true partnership in action.

“We so hope all University and Union staff can share in this success, and wish our Leeds Gryphons well for the academic year on and off the field.”





Welcome to the final edition of 2018!

Once again it has been an incredibly busy year all across the FD!

One of the significant projects of the Campus Development plan is about to be finalised with migration starting in early January for Nexus. This project, positioned in the city-facing side of campus, is strategically key

to the University and city, and is important for growing new businesses, linking industry to academia, and delivering a greater city-region impact. Key teams across the FD (Estates, Catering and Cleaning) have developed innovative and bespoke facilities management proposals in order to meet the unique demands of Nexus.

I am really proud that the University, together with LUU, have made a commitment to the #2023 plastics pledge. This is the first step to making a huge difference and has been widely acclaimed in the sector. Over the coming months, I look forward to seeing the innovative ideas generated across the FD to help solve some of the challenges the University faces with

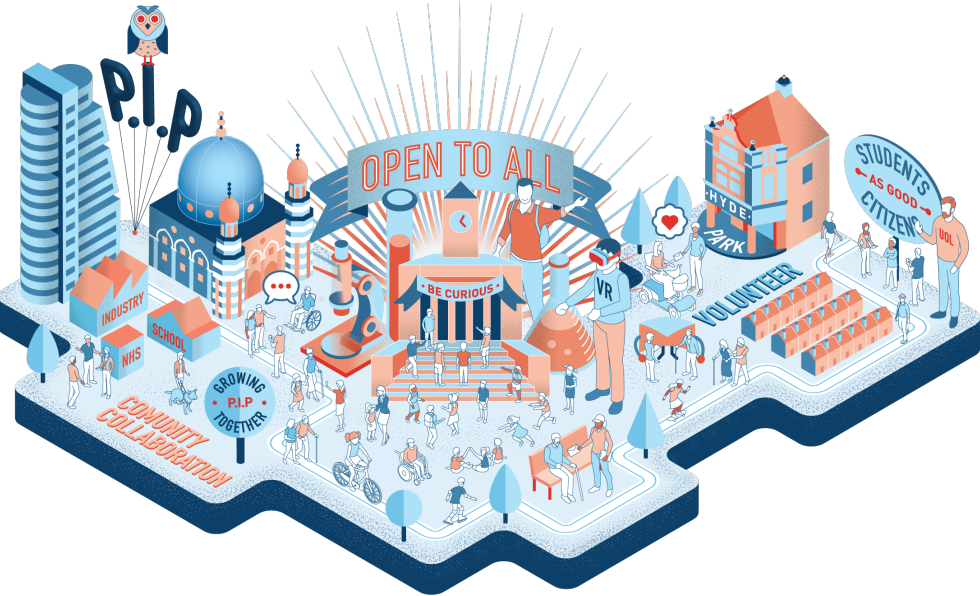
delivering against the pledge.

“
I am really proud that the University, together with LUU, have made a commitment to the #2023 plastics pledge. This is the first step to making a huge difference and has been widely acclaimed in the sector.
”

At the time of writing there remains considerable uncertainty around Brexit, the USS pensions review and the University Fees Review, all of which have the potential to significantly impact the University. Planning and modelling is ongoing at the University in order to be ready for this increasing uncertainty and change in the external world. In spite of these challenges, we must remind ourselves what a strong position Leeds is in. Research and recruitment continues to perform extremely well and the development of the new University strategy for 2020 will set out the vision for the next five years and beyond for the University and prepare us to face these uncertainties. The FD are heavily involved in contributing towards this strategy and we will all have an important role to play in the shaping of a world-class campus for the future.

I'd like to take this opportunity to thank staff for all of their hard work throughout the year and I do hope you all enjoy a well-deserved break during the holidays.

Great progress for Sustainability



Huge strides have been taken towards further embedding sustainability in schools, faculties and services at the University of Leeds. Now published, the University's Annual Sustainability Report highlights the many success stories achieved during the past 12 months. This year, Leeds has linked its approach and commitments to the United Nations' Sustainable Development Goals, demonstrating how we can all play our part in a global solution. As a University, our core purpose is to increase knowledge and opportunity for the betterment of society. To do this, the University has made firm commitments to take its economic, social, environmental and cultural responsibilities seriously. As a result, the annual report offers a more holistic appraisal of the University's social, environmental, economic and cultural impacts.

To demonstrate its total value, the document is full of case studies, commitments, progress, facts and figures. Together, these tell the story of the amazing work being undertaken to become an even more sustainable University.

Vice-Chancellor, Sir Alan Langlands, said: "The

University has once again proved its commitment to a sustainable future through a whole series of activities, innovations, research and policies. There have been some challenges including political uncertainties and a growing campus, but sustainability has remained a key priority for us throughout. I am particularly proud of the fact that, through continuing to integrate sustainability into our curriculum, we are graduating students who are responsible global citizens. As a University, we have an important role to increase knowledge and opportunity for the benefit of society. Our graduates are testament to this; they understand global challenges, and are eager to be part of the solutions. I am looking forward to yet another year of challenging ourselves, and others, to be more sustainable. Another year of innovation, behaviour change, outstanding research and collaboration to ensure the University plays a leading role in building a sustainable future."

The report has also been independently verified by the National Union of Students (NUS), which stated: "The University should be commended on an impressive overall

achievement. The institution is showing valuable leadership for the higher education sector through initiatives like its student sustainability research summit, the Living Labs programme and the Student Sustainability Architects roles, all of which are novel and impactful in terms education for sustainable development."

Dr Louise Ellis, Director of Sustainability Services at Leeds, said: "I believe completely in the need for a sustainable society. We're not there yet, and we all have a part to play."

Looking forward, Sustainability Services will:

- Focus on revitalising the Reuse@Leeds system, which aims to get the best value out of surplus resources on campus.
- Lead on the delivery of the #2023PlasticFree pledge.
- Launch Blueprint - a new approach to engaging staff in sustainability, replacing the Green Impact programme.
- Grow the Positive Impact Partners, seeing staff working with even more local Third Sector organisations to create mutual benefit, new partnerships and co-learning.

BECOME A STAFF SUSTAINABILITY ARCHITECT

The FD Senior Management Team are encouraging colleagues from across the FD to consider devoting a small proportion of their role to becoming a Staff Sustainability Architect. This Sustainability Services led initiative is an opportunity for professional development through increased knowledge and awareness and growth of leadership and engagement skills, with dedicated time put aside in your work hours to focus on sustainability.

“
Staff Sustainability Architects use their diverse roles across the organisation to develop and promote positive environmental, social and economic change.
”

Staff Sustainability Architects use their diverse roles across the organisation to develop and promote positive environmental, social and economic change. The role forms part of their responsibilities and objectives, with the agreement of their manager to dedicate up to one day a month on delivering these. Architects work in collaboration with a network of colleagues across the campus. Provided with the support and resources needed to promote and implement positive change, they are instrumental in the delivery of the University's Sustainability Strategy through their teams and are a key link between their teams and the Sustainability Service.

If you are interested in being part of an exciting and interesting network of both staff and student Sustainability Architects, please contact Thom Cooper T.C.S.Cooper@leeds.ac.uk or sustainability@leeds.ac.uk

Alternatively you can find further information at sustainability.leeds.ac.uk/staff-sustainability-architects or contact sustainability@leeds.ac.uk

GREEN GOWNS

Green Gown Awards 2018
Highly Commended

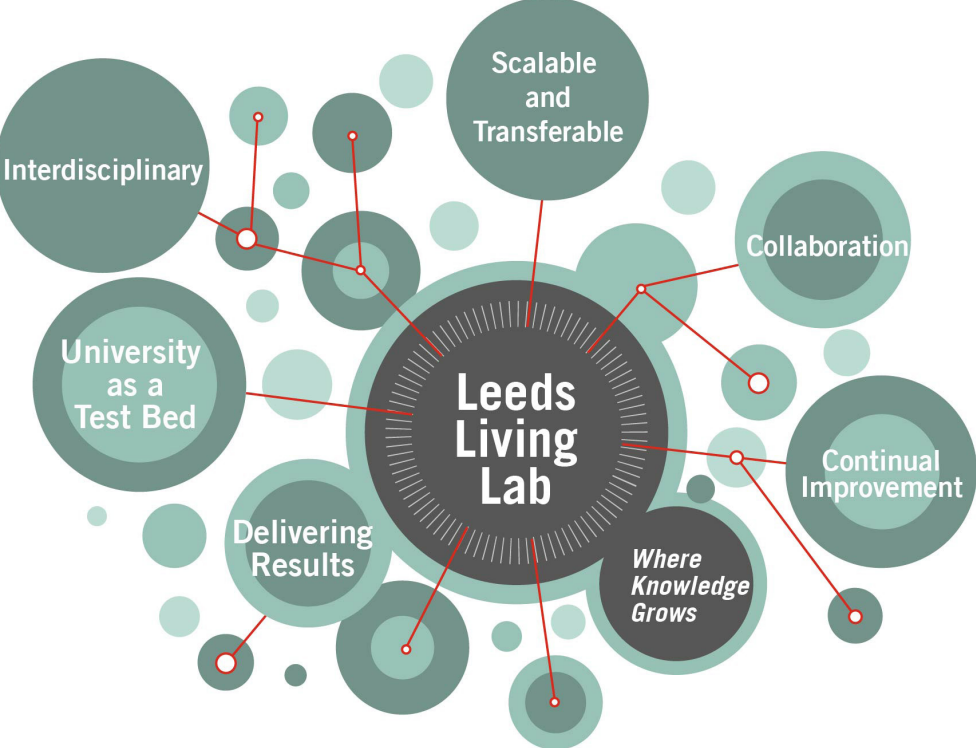
The University was honoured to attend the 2018 Green Gown Awards, having been nominated for no less than four categories! It was a fantastic evening, celebrating the milestones of sustainability achievements of universities across the UK and Ireland. Representing more than one million students and 172,000 staff, the Awards lead the way with their commitment to the global sustainability agenda and provide the sector with benchmarks for excellence. Leeds were finalists in the categories for "Benefitting Society" and "Research With Impact", winning 'Highly Commended' in "Tomorrow's Employees" and "Total Reporting". Leeds' nominations once again demonstrate the huge work we are doing across the University to embed sustainability in all that we do. The projects winning highly commended were:

Total Reporting
The University's core purpose is to increase knowledge and opportunity for the betterment of society, and Leeds has made firm commitments to take its economic, social, environmental and cultural responsibilities seriously. As a result, its Annual Sustainability Report is a total impact report – a more holistic appraisal of the University's social, environmental, economic and cultural impacts. It is full of case studies, commitments, progress, facts, and figures. Together, these tell the story of the amazing work Leeds is doing to become an even more sustainable university.

Tomorrow's Employees
Student Sustainability Architects are part-time paid positions at the University providing support with student engagement activities, events, campaigns, and initiatives. They take the lead on delivering projects that align with the University's strategic objectives and also develop their own ideas to increase student participation with sustainability.

Louise Ellis, Director of Sustainability at the University of Leeds said "I am hugely proud of what we have achieved as an institution – it is a testament to the hard work of everyone throughout the University. It was inspiring to hear from other universities on the night and I look forward to building on the progress we've all made."

Leeds Living Lab - one year on



Just over a year ago Sustainability Services launched the Leeds Living Lab, a programme aimed at driving forward the University's commitment to embedding sustainability through knowledge, engagement, collaboration and innovation. Here's an overview of the programme and its success so far.

The Living Lab brings together operational staff with students and academics to identify and deliver sustainable solutions through research and innovation, using the University as a testbed.

It provides new and creative insights for our colleagues whilst supporting academic research and enhancing the student learning experience.

Interdisciplinary teams from across the University have developed nine collaborative projects and partnered ten individual student projects and dissertations, addressing sustainability challenges at the University.

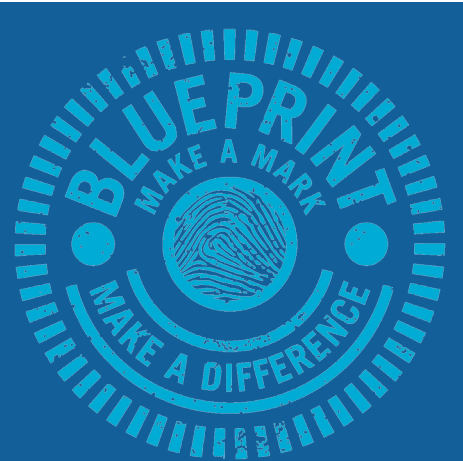
Projects have included monitoring and mapping air quality across campus to inform development and maintenance decision making, and trialling the mixed ability sports model through workshops and taster days for staff and students to develop the case for wider implementation at the University.

By bringing together staff and student colleagues, the Leeds Living Lab is creating interdisciplinary relationships and developing knowledge and skills that deliver sustainable solutions that are scalable to our communities, the City and beyond.

Thom Cooper, Sustainability Programme Officer, said "The success of the Living Lab has been down to the enthusiasm and collaboration of the many staff and students that have engaged with the programme so far. Over 140 people have participated in Living Lab projects this year and Facilities colleagues have played a vital role in that. That helps to break down institutional boundaries and provides our colleagues with a greater connection to research and teaching."

There are a number of new and exciting projects in the pipeline and Sustainability Services are keen for more people to get involved. If you are seeking an innovative, sustainable solution to a long standing challenge in your team or Service, the Leeds Living Lab can help you to develop the right collaborative approach.

For more information, including how to apply for Living Lab match or seedcorn funding, please speak to Sustainability Services, visit <http://sustainability.leeds.ac.uk/the-living-lab/> or contact sustainability@leeds.ac.uk



After eight successful years of Green Impact, the University has launched the next stage of our journey in becoming a sustainable organisation, 'Blueprint'.

Blueprint provides a framework for sustainability, allowing Schools and Services to work on the environmental and social issues that matter most to them. It aligns sustainability work to specific challenges and identifies opportunities for improvement and collaboration.

After an informal discussion with the Sustainability Service, you have the chance to sign up. Then an exciting process begins leading to the creation of an action plan focusing on the areas where you can make the most difference and that have the most impact in the University. This is approved by the Head of School or Service and becomes your very own Blueprint.

Louise Ellis, Director of Sustainability said "the real achievement is in the journey you choose to take. Every Blueprint is different, but all of them will be aligned to the University's core values and directly linked to the Sustainability Strategy."

Teams self-assess every year and trained students validate their assessment. All the teams then have their achievement and progress recognised at the University's Annual Sustainability Awards.

To find out more, please email: sustainability@leeds.ac.uk or visit: <http://sustainability.leeds.ac.uk/blueprint>



Chris Aske
Chris works for the Print & Copy Bureau (PCB) – the University's in-house printing, copying and mailing service, for both staff and students.

He played a significant part in ensuring PCB switched to 100% recycled paper, reducing carbon and preserving ecologically important rainforest.

Taff McAuley
Taff McAuley and the Cleaning Services team work closely with Sustainability Services on a number of projects, including efforts to improve recycling levels and reduce waste contamination levels across campus. They take part in Green Impact and last year won a Sustainability Award for the work they undertook with a student on creating a cross-institution reuse art piece.

Please contact Sustainability Services if you would like a hard copy of the annual report, or would like to find out how you can get involved with Sustainability activities at Leeds.

RAISING MONEY FOR THE FD CHARITIES



FD Building Healthy Road Show Team



Fairtrade Christmas Fair



Tania Monahan with fellow Cleaning Services colleagues



Christmas Jumper Day at PCB

The FD has had a busy few months raising money for our nominated charities, Bambisanani Partnership and Candlelighters. December has been full of fundraising activities which have included the annual Christmas Fairtrade Fair in the Parkinson Building, Christmas Jumper Day and the FD Advent Calendar. To date, these

events have raised £2940, taking our overall charities total to £10,511.78! Thank you to everyone who has worked hard to raise this fantastic amount over the last six months! The fundraising also included a phenomenal £3500 being raised in the summer, from a number of activities, including monthly FD Breakfasts in the FD Building, FD Bake Off,



FD Advent calendar draw for Day 18

FD Building Healthy Roadshow, bonus ball draws, contributions from the Farmer's Market held each Monday during term time, collection tins and the Estates Away Day. Well done to Harriet Boatwright, Sales and Marketing Manager for MeetinLeeds, and Tania Monaghan from Cleaning Services, who raised £1000 each. Harriet completed a



10K run and Tanya shaved her hair off for charity. We are also delighted to inform you that £1190.01 was raised for Poppy Appeal Leeds. Donations to the appeal were collected through collection tins in our coffee Shops, Refectory, The Edge reception, FD Building and PCB Reception. Keep an eye out for more fundraising activities for 2019!

FAMOUS ALUMNUS JOINS HALL OF FAME



Support & Physical Activity Service inducted another famous alumnus, Johnny Mowlem into the University of Leeds sporting hall of fame. Johnny studied Geography and Spanish at the University of Leeds, graduating in 1988. He is one of Great Britain's most successful racing drivers; having been ranked amongst the top sports car and GT drivers in the world. During his career Johnny competed in every class of sports car world championship racing and podiumed at virtually all of the world's major races. This includes victories in prestigious races such as the Le Mans 1000 mile race in addition to back to back victories at the 24 Hours of Daytona race.

Johnny was inducted into the hall of fame by Dennis Hopper, at the sports scholarship awards evening, where the University sports scholars who have been selected for the following year are celebrated. Johnny spent some of his day prior to the evening with the sports scholars talking about his career and how he has got to be as successful as he is, inspiring our students who are at the beginning of their sporting careers. On the back of this event Johnny has decided to sponsor a sports scholar, donating £10,000 over the next three years to help them gain sporting success whilst still studying for a world class degree. This is a fantastic success for SPA and the alumni office, meaning that

a lucky student will have additional support throughout their degree.

“He is one of Great Britain's most successful racing drivers, having been ranked amongst the top sports car and GT drivers in the world. During his career Johnny has competed in every class of sports car world championship racing and podiumed at virtually all of the world's major races.”

- Other famous alumni also in the sporting hall of fame include;
- Rebecca Gallantree
 - Carol Isherwood
 - Andrew Shovlin
 - Ray french
 - Giles Long
 - Simon Mason

The hall of fame is located in The Edge, alongside the sport scholarship board, where you can read about all our other hall of fame recipients.

The Edge and NHS Partnership

A new partnership between The Edge and the Leeds Teaching Hospitals NHS Trust, where staff working for the Trust now receive discounted membership to The Edge, has proved successful. The Trust has almost eighteen thousand employees, and is one of the largest employers within the city centre and covers local hospitals such as Leeds General Infirmary (LGI), St James' University Hospital, Chapel Allerton and many more sites near to the city centre. Trust staff can

now enjoy using The Edge at a discounted rate compared to the previous membership packages on offer to them. Since September, we have actively promoted this offer via an advertising campaign, a number of Open Day taster events for NHS Trust Health Ambassadors and two Wellbeing at Work roadshows at both St James and The LGI. This has led to thirty two new memberships to date being sold and we look forward to welcoming even more members in the coming months!

SLIP OUT OF YOUR SCRUBS AND INTO THE POOL



MEET THE TEAM

Lifeguard Team at The Edge

We met up with the Lifeguard team to find out a bit more about who they are and their work here at the University.

Tell us more about the role of the lifeguard team at Leeds?

The Lifeguard Team play a crucial role in swimming safety and enjoyment at The Edge. To be able to work as a lifeguard you must first pass your National Pool Lifeguard Qualification. This involves a 36 hour course with an exam at the end. This qualifies you to work as a lifeguard. However you are then required to take part in staff training every month in order to continue actively working. Each individual must be an excellent communicator, be able to think on their feet and act immediately. Teamwork is essential to ensure a smooth shift and also successful lifeguard rescues.

You've recently made some improvements to the way the team operates, can you tell us more about this and how it improves customer service?

Over the past 12 months we have made several changes in order to improve efficiency and overall customer service. Part of these changes have been to look at the structure of poolside sessions. This is to make sure that the swim environment is the safest one possible, therefore making a lifeguard's job easier for them. Lifeguards should be able to supervise the swimming pool without being disturbed or distracted. The team operates on a rota to make sure they are alert and vigilant at all times. This also means there is always a staff member available off of poolside to assist customers with enquiries and attend set-ups of sports activities.

Who is in the team and what are the roles of the colleagues?

The main lifeguard team is made up of nine full-time staff members (Pictured above). However, we then have several staff members on zero hours contracts that work alongside studying at the University. We have a diverse team of people who work extremely hard to maintain our very high standards. Others that contribute to this are the Duty Managers and Assistant Duty Managers. These staff members play a vital role in opening and closing the buildings on campus, making sure facilities are clean, safe, and that customers have the best experience possible. These managers are also lifeguard qualified so that they can help the team in supervising the pool.

Assistant Operations Manager
Lisa Naylor

Duty Managers
Lucy Crowley
Graham Evans
Kieron Brissett-Grant

Assistant Duty Managers
Joe Fris
Tudor Bas
Alex Wilson
Jacob Ramsden Stone
Becky Kirk
Chris Harvey

Full Time Lifeguards
Luke Thompson
Marcus Bell
Ben Cockerill
Charlie Kaye
Paul Halliday
Matthew Rawes
Stepan Harbec
Joe Gray

Can you give us a top lifeguard training tip?

It's important for lifeguards to stay fit and healthy as you never know when you will be called upon to perform a rescue. We encourage our lifeguards to swim regularly to improve their stamina and technique. Lifeguard Training involves a back to back timed swim whilst dragging a casualty. In order to make the team you need good stamina. Another key aspect is to master the art of breathing whilst swimming. This will mean you are using the best technique and are not wasting any of your energy or time breathing unnecessarily.

Can you tell us more about the lifeguard triathlon, what does it involve, how many compete?

Each year we enter all of our active lifeguards into the national lifeguard triathlon. All staff members have to complete a 3-part assessment. There is the water element with timed swim and pool rescues. The first aid element which tests their CPR skills, and finally a theory test. All of this is assessed by an impartial assessor. Points are awarded and then added up before being sent to the Royal Life Saving Society for verification. They then measure this against all other pools in the country. They award a fastest male, fastest female and overall centre ranking. We're really pleased to announce this year, Graham Evans, in our team won the accolade for being the fastest male and we think he's the best lifeguard in the country!

DO WHAT MOVES YOU

UNIVERSITY OF LEEDS

DOWNLOAD THE ROAR APP AND WATCH OUR WINDOW COME ALIVE

You may have noticed that the graphics on the windows at The Edge have recently been updated to a new innovative design. A collaboration between the FD Marketing and Communications team, colleagues in Sport & Physical Activity (SPA) and an external agency called Digitronix, took place to develop this innovative new design – which aims to inspire everyone to become physically active, and is highly distinctive on campus.

“The new statement ‘Do What Moves You.’ sits alongside a verse written specifically for SPA and has been brought alive by using augmented reality. This is the first time this technology has been used on campus”

The new statement ‘Do What Moves You.’ sits alongside a verse written specifically for SPA and has been brought alive by using augmented reality. This is the first time this technology has been used on campus and what it means is that you can download the ROAR app on your phone then use this app to scan the window and it will come alive and a video will play. This can be changed throughout the year to keep the window up to date, support big campaigns and be relevant to different audiences. In the New Year, a new Sport and Physical Activity Strategy will be launched, titled “Do What Moves You” and it will set out the Service's future objectives.

Campus Developments update

COOL CONCEPT FOR ROGER STEVENS POND



Many of you will have seen that Roger Stevens Pond has been transformed.

Not only will this visually enhance the landscape outside the Roger Stevens Building, it will also provide research-led teaching opportunities for students. The imaginative scheme – led by Estates Services – features floating ‘islands’ containing a range of plants to increase biodiversity and enable ecosystems to flourish. Teams from

across campus worked together to co-create a solution for the site, which also improves natural water quality and reduces operational costs. The installation of sensors within the pool will also provide live data on water quality and a variety of environmental parameters, which will be made available to staff and students for interdisciplinary, research-led teaching. Leonard Wilson, Deputy Director for Estates Services, said: “The scheme has been designed to create an extra ‘green’ dimension to this part of the campus and help biodiversity in

the area. Once the planting has been established and the neutrality of the water is in balance, it is also hoped to introduce fish to the pond. The duck house will continue to remain at the pond side, and we envisage they, too, will benefit from the new, improved environment. We had two broods this year, which have now flown south, but we look forward to welcoming them back in the spring when the pond will be more established and flourishing.”

The Leeds Living Lab has also been involved

in the project, in collaboration with colleagues from University-wide departments, including Sustainability and the Schools of Biology, Geography and Civil Engineering.

“The scheme has been designed to create an extra ‘green’ dimension to this part of the campus and help biodiversity in the area. Once the planting has been established and the neutrality of the water is in balance, it is also hoped to introduce fish to the pond.”

A Living Lab placement student in the School of Biology will ensure staff and students can access data for teaching and research use. And a new study has been launched into the effects of the water body on the ‘heat island effect’ of the surrounding architecture – the temperature discrepancy between cities and neighbouring rural areas created by the density of buildings. With connections to Undergraduate and Postgraduate teaching modules in all the Schools involved, the collaborative approach has sought to ensure the pond can meet the demands of student-assessed projects, field practice and dissertations, whilst also delivering an innovative, sustainable solution as part of the University Landscape Strategy.



Leeds University Business School – Cloberry Street

With full planning now granted for this facility, project work is on track and further updates will follow in the New Year. The building will be shared by Leeds University Business school, the School of Law and the School of Languages and Central Teaching Space.



The Priestley Building

In October, a large investment project at the School of Earth and Environment was completed. This has created multi-disciplinary meeting and teaching spaces for staff and PhD students. A new collaborative space for the Priestley International Centre for Climate marks the establishment of both the Priestley Centre research platform and a Leeds Met Office Joint Research Unit. This investment will contribute to the School maintaining its position at the forefront of world-leading research.

Changes to Parkinson Building’s historic entrance

The Parkinson steps have been an iconic gateway to the University since the buildings opening in 1951. Although a major focal point for student and visitor gatherings the steps are one of the most inaccessible parts of campus. The University is keen to address this and ensure that all visitors, students and staff are able to enter this iconic building via the same entrance, have the same experience and be equally inspired.

Work is underway to install a lift, making it possible for a wheelchair user to enter the building using the main entrance. Work should be completed early spring 2019. Improvements to the buildings steps will also be completed at the same time and work will be staggered so that access is always available.



Faculty of Biological Sciences new laboratory

The new-build Laboratory space for the Faculty of Biological Sciences is now complete, with teaching commencing in the Spring term next year. Following this, in Early Spring 2019, an 18-month project to refurbish areas in the existing Garstang and Astbury buildings will begin. The investment and improvements will continue driving forward the growth of research income and create a new, flexible model for open laboratory and office environments, in line with contemporary best practice.

To find out more about this and other developments across campus please visit: leeds.ac.uk/campusdevelopment



Autumn arrivals at deli(very)

Inspired by a vision to remain ahead of the competition with innovative food offers, Deli(very) recently launched an exciting new Winter menu and Yorkshire deluxe menu. The team have worked hard to bring customers the best winter-inspired menus, full of colourful seasonal ingredients with autumnal twists and hearty flavours. The new menus have been expertly designed by Simon Wood, Head of Food Development for Great Food at Leeds, to reflect customer’s ever-changing eating habits, including more vegetarian and vegan food options. Simon explained, “The inspiration behind all menus, including our new winter range, is to promote the best of seasonal Yorkshire ingredients with interesting innovative dishes, which will inspire our customers to try them.”



We were delighted to mark the official opening of the sensory garden outside Charles Morris Hall. This great garden is a result of a collaborative partnership lead by Residential Services.

Director of Human Resources, Francesca Fowler, performed the ceremonial honours with the colourful horticultural creation basked in glorious autumnal sunshine. Designed on the principle of Access For All,

the two-year project – located outside Charles Morris Hall – has really begun to blossom. In addition to an imaginative planting scheme, which offers year-round interest, the garden features wheelchair access and guides for both the visually impaired and blind visitors. Plants were specially selected to assist those registered on the autism spectrum and people who have a mental health condition to enjoy an area of peace and tranquility away from the

hub of University life elsewhere on campus. Francesca said: “It really is my pleasure to open this garden. I like the fact that while a tremendous amount of effort has gone into this garden to make sure it is inclusive and accessible, it’s a garden that anyone can come and see and enjoy, which is what I think inclusivity is really about. Those who have worked on the project should be exceptionally proud of what they have achieved, and I hope lots of people enjoy it.”

UNIVERSITY OF LEEDS IS TOP OF THE CLASS



The University of Leeds won the Parking Management and Travel Planning Award at the 2018 Education Business Awards. The award, which recognises a School or University that takes a pro-active approach to the management of vehicles in and around its grounds.

Majid Khan, Support Services Manager, was justifiably delighted at receiving such a prestigious award and acknowledged the hard work of his team:

“This award recognises the hard work Estate Services has done in managing car parking on campus. A big thank you goes to my team for their sterling efforts in managing car parking

on campus.”

In managing the multiple challenges of on-campus parking, Majid hailed the use of technology in his team’s success in helping to manage complex University car parking requirements:

“By using ANPR cameras to ensure compliance with parking terms and conditions whilst at the same time, ensuring visitors are accounted for in the system. A permit management system allows staff to update their car’s details and also allows them to purchase and book day credits. Data from the ANPR system is used to monitor car park occupancy levels to ensure we are maximising usage.”

University Women of Achievement award



The outstanding achievements of 15 female colleagues and students were recognised at this year’s Women of Achievement Awards. Congratulations go to Dr Louise Ellis, Director of Sustainability who was recognised as a woman of achievement.

“They celebrate the significant contributions and impact that the winners have made across the University and beyond.”

Held in the Clothworkers Centenary Concert Hall, the Awards were hosted by Professor Lisa Roberts, Deputy Vice-Chancellor: Research and Innovation. Alumna and Chief

Executive of the Southbank Centre, Elaine Bedell, gave a keynote speech and presented the winners with their award certificates. Held for the fifth time, the Awards are a key part of the University’s Leeds Gender Framework. They celebrate the significant contributions and impact that the winners have made across the University and beyond. The women receiving awards were all nominated by their peers, and represent academic and professional staff, as well as students, and are drawn from across the University. They all share a common commitment to excellence and have performed outstandingly in their fields, whether this be in research, student education or student experience, scholarship, leadership of key University initiatives, or supporting administrative and technical activities.

New Travel partner across the University



The University has negotiated a new travel and accommodation contract with Key Travel. The new system includes a full travel management service and an online booking tool. Key Travel is the leading travel provider for the academic sector and will provide us with specialist support from their business travel consultants when needed alongside a number of other benefits.

The changes encompass two key elements, an

easy to use online bookings and approvals system for staff to manage their own bookings and a new Travel and Subsistence Policy.

The University is now using Key Travel for all business travel and accommodations bookings for staff, with the FD having moved across in September.

Staff training took place for those who will be booking travel and feedback was that the

system was easy to use, gave a good range of results when searching and they were impressed with the fact that there is a free 24-hour emergency line for travellers in case of any issues.

As this system is rolled out across the University in the next couple of months the ongoing savings opportunities are going to be much higher, but here are some of the benefits so far:

Over £99k saved on flights alone by utilising Key Travel’s exclusive academic fares.

£80k saved on hotel bookings.

Easy to use online system means that 91% of all bookings are being made online via the Key Travel tool.

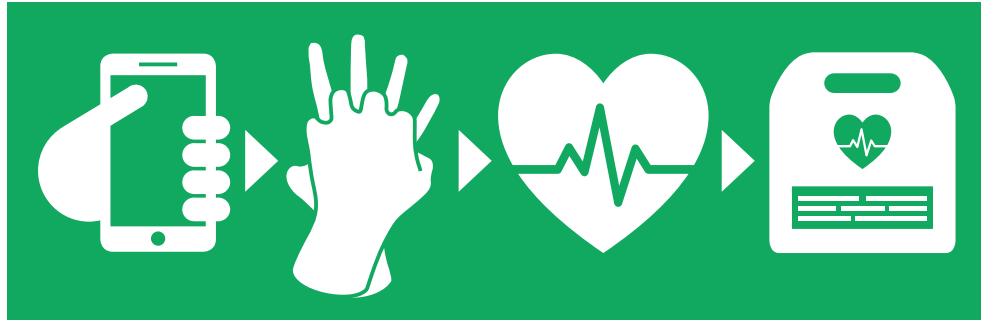
Travellers are benefitting from 24/7 Key Travel support.

SECURITY SERVICES WELCOME NEW MEMBERS



Security Services welcomed new members of staff to the team. This forms part of the strategic vision to deliver an effective and efficient service. New Duty Operations Managers will have responsibility for the management of security and customer service delivered across the campus to students, staff and visitors. They will also oversee the contract with AXIS that provides a range of other security services such as Nexus, the Library and the Residential Security Night Time Patrol Officer who provide a valuable security presence at all our accommodation sites. Our Security Service is also one of the only in the UK Higher Education sector to have its own dog section, and we are excited to update that the section welcomed some very special new members. Two new puppies Reggie and Ruby, pictured here with their handlers, Dave Wilford and Wayne Robson, joined the team, one as a new recruit and one as a replacement for Wesley who sadly passed away recently. The dogs will be training with their new handlers over the coming months. Malcolm Dawson, Security Services Manager, said: "The dog section provides an invaluable 24-hour patrol service across campus, making the service as efficient and effective as possible. The role they play is critical and the new puppies will begin training with the team later this month."

LIFESAVING DEFIBRILLATORS INSTALLED ON CAMPUS



Lifesaving defibrillators have been installed at 17 new locations across campus. The move was part of the University's ongoing commitment to improve health and safety provision for staff, students and the wider local community, and takes the total number of machines to 30.

Sudden Cardiac Arrest (SCA) is a leading cause of premature death, and occurs because the electrical rhythm that controls the heart is interrupted.

A defibrillator is a device that gives a high energy electric shock to the heart through the chest walls to someone who is in cardiac arrest. The quicker the patient can be given shocks in combination with cardiopulmonary resuscitation, the greater the chance of successful resuscitation.

The new locations are detailed below and have been added to the online campus map (click on the facilities tab), making it easier for anyone to locate the nearest defibrillator in the case of an emergency:

- reception in CAPE
- outside Roger Stevens
- outside the Facilities Directorate building
- outside the multi-storey car park
- outside the Psychology building
- outside the café, Level 9 in Worsley
- Miall reception
- Conference Auditorium
- Charles Morris reception area
- Central Village reception area
- Devonshire Hall reception area; and
- outside Fairbairn House in Clarendon Road.

Defibrillators will be installed in the following locations during the coming months:

- the courtyard of Clothworkers Court
- Sir William Henry Bragg Building reception area

- NEXUS reception area
- Outside the Henry Price reception area; and
- Sports Park, Weetwood, to cover pitches and public access areas.

Defibrillators are easy to use and very effective – training is not required. A defibrillator unit will issue verbal instructions and guide the user through its use. The units will not issue a shock unless the heart requires it, so they cannot be used on someone not experiencing SCA.

Follow these steps if you are faced with an emergency:

1. Call the University Security Services Team on 0113 343 2222 and they will ensure the Emergency Services are called.
2. Follow their instructions – they will give you the code to open the external Defibrillator cabinet. Internal cabinets have no locks fitted and can be accessed directly in the event of an emergency, but Security Services MUST also be called.
3. Seek help from another person to commence cardiopulmonary resuscitation (CPR) while the defibrillator is obtained. If you are alone, commence CPR, if confident to do so, and await arrival of Security Services.
4. Follow the instructions on how to use the defibrillator – a colleague from Security Services will arrive to assist at the scene.

Leeds Medical Students also successfully hosted two events to students and staff, teaching them lifesaving CPR skills and how to use a defibrillator in a cardiac arrest emergency. The event was part-funded by the FD and proved incredibly successful, with over 600 staff and students receiving training and being informed about the defibrillators located on campus.



Welcome Residence Life team!

Residential Services welcomed Josh Huck (Residence Life Manager) and Jemma Stern (Residence Life Co-ordinator).

Residence Life is an accommodation based service that aims to proactively engage students in Halls of Residence, to create a community where they can live and learn.

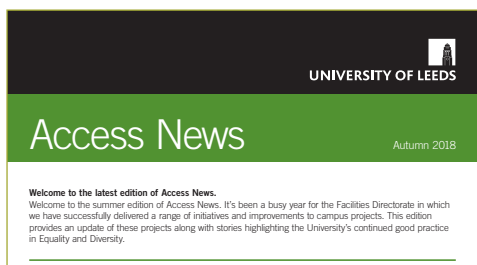
These new roles assist the Service in co-ordinating pastoral care, student welfare, and programming the delivery of a wide range of social events in safe spaces at every residence.

Josh brings five years' experience of similar roles at universities of Northampton and Essex, with Jemma being a Leeds Alumnus, with experience of providing intercultural activities and support for International students.

Having already delivered 200+ events alongside colleagues in LUU in September and October 2018, they will work closely with student Hall Executive members to ensure a year-round social programme.

This increased focus on Residence Life will give students opportunities to take full advantage of their University experience, and prepare them for their future outside the Halls.

Equality and inclusion update



Look out for the latest edition of Access News – the newsletter which provides updates on equality and access projects led by the FD.



BHF PACK FOR GOOD CAMPAIGN



The University of Leeds has been working in partnership with the British Heart Foundation (BHF), on its Pack For Good campaign, since 2015.

Communal collection bins were sited all year round at its residential sites in 2017.

Students and staff have been contributing items that BHF can sell on for income in their retail shops across North West and Central Leeds. 2016/17 saw 34.5 tonnes collected for reuse, generating an estimated £ 60,368 for coronary heart research and equipment. This year (2017/18), the figure increased to 39.3 tonnes, with a value of £ 68,684.

This campaign helps to promote the circular economy approach, whereby unwanted items

are put back in to use in the local community, thereby minimising waste and resource usage. The resultant funds generated also allow for medical research and the provision of vital equipment, in a city that has a strong link with such activity.



This campaign helps to promote the circular economy approach, whereby unwanted items are put back in to use in the local community, thereby minimising waste and resource usage.



WINTER QUIZ



Complete the winter themed song titles and be in with a chance of winning £100 Leeds Trinity gift voucher.

1. Baby, it's cold.....
2. Let its snow, let it snow
3. Frosty the
4.Wonderland

Congratulations to the winner of the quiz in the last edition, (Rik Jones) Email your answers to fdmatters@leeds.ac.uk by 31 Jan 2019.



100% recycled

This leaflet is printed on 100% recycled paper