

## Welcome to our new PC

Questions  
& answers  
*back page*

## The winning formula

Uni scoops award at CUBO

*page 2*

## What is the Living Lab?

Collaborative sustainable  
solutions

*page 3*



# fd matters

RESIDENTIAL SERVICES

ESTATES

COMMERCIAL AND CAMPUS SUPPORT SERVICES

SUSTAINABILITY

September 2017

News & Views from the Facilities  
Directorate at the University of Leeds.

## Sustainability Awards 2017



On Wednesday 7 June the University held the annual Sustainability Awards, celebrating the work that has gone on this year and the people that have contributed to creating positive change on campus and further afield.

In the first half of the evening, Vice-Chancellor – Sir Alan Langlands presented the Sustainability Awards, followed by a delicious vegetarian dinner prepared by the Great Food at Leeds team. The evening concluded with the Green Impact Awards, introduced by Dennis Hopper, and presented by Sustainability Intern, Becky Ewan.

Commenting on this year's awards, Dennis said: "Yet again the Sustainability Awards go from strength to strength! This year we have produced

our first ever Sustainability Report showing how well we have done against the objectives set in our strategy, however the award ceremony really brings these achievements to life by showcasing the inspirational work of teams and individuals from across the University community."

**Dr Louise Ellis, Director of Sustainability Services said:**

"Our commitment to being a sustainable university is as strong as ever and this was reflected in the amazing work that was recognised at this year's University Sustainability Awards. It was a great opportunity for us to celebrate, and share, the full spectrum of activities by individuals and teams across the University, which helps us as a whole

organisation to have a positive impact on society".

Sustainability Award winners were:

### Embedding Sustainability through Collaboration

Staff winner: Grounds and Gardens  
Student winner: George Middlemiss

### Building Knowledge and Capacity

Staff winner: The Priestley International Centre for Climate  
Student winner: James Patrick Glover-Ochiltree

### Being a Positive Partner in Society

Staff winner: Georgina Binnie for the Writing Back Project  
Student winner: LUUMIC (Music Impact in the Community)

### Making the Most of Resources

Staff winner: Re-use at St Marks Residences  
Student winner: Ravi Toor  
Team winner: Olivia Miller and the Cleaning Services Team

### The Sustainable Purchasing Award

Winner: Chris Askew, PCB

Congratulations to all winners and nominees, and a special thanks to all who attended and made the night a huge success. More information about the event can be found at: [sustainability.leeds.ac.uk/sustainability-awards-2017](http://sustainability.leeds.ac.uk/sustainability-awards-2017)

## Green Impact Award winners for 2017

The end of this year's Green Impact programme was also marked at the Sustainability Awards evening. This year we handed out 36 Green Awards to teams across the University who were involved in Green Impact, a sustainability accreditation scheme that brings together our staff and students into teams to play an active role in making the workplace more sustainable. Teams work on sustainability actions and criteria, and the more criteria that are completed, the higher the award. Congratulations to everyone involved across the FD.

Green Impact award winners from the Facilities Directorate were:

Catering: ..... Platinum  
Residential Services: ..... Platinum  
Cleaning: ..... Gold  
Facilities Directorate Building: ..... Gold  
Facilities Support Services: ..... Gold  
Residential Services: ..... Gold  
Grounds & Gardens: ..... Silver Project Award  
PCB: ..... Silver Project Award  
SPA: ..... Silver  
Security: ..... Bronze



## Gold for Leeds in Teaching Excellence Framework

In June, the Higher Education Funding Council for England (HEFCE) published the Teaching Excellence Framework (TEF) ratings and Leeds was awarded Gold.

This means that the independent TEF panel judged that we deliver "consistently outstanding teaching, learning and outcomes for our students, of the highest quality found in the UK".

The assessment cited that "students from all backgrounds achieve consistently outstanding outcomes" and that the University has a "creative approach to supporting students in their independent learning".

Professor Tom Ward, Deputy-Vice-Chancellor: Student Education said: "This Gold rating strengthens our excellent reputation in student

education and experience, but of course, we will always strive to improve further and we must maintain a relentless focus on educational excellence. Preparations are already underway to map out how the TEF measures may be useful in informing and enhancing student education in the future.

"The TEF is just one of the measures used to assess our strengths as a University - our 90% satisfaction rate in the National Student Survey last year and top five position in the Times Higher Education Student Experience Survey 2017 are other important measures, and our position as The Times and The Sunday Times University of the Year in 2017.

"It's important that we continue to showcase our distinctiveness and strengths in all the

information that is available to prospective students in their decision-making process, including our very successful Open Days.

"We can all be proud of this result, which is testament to the hard work, commitment and talents of not only our staff, but also students across the University. Indeed, the judges cited our 'embedded ethos of the Leeds partnership with students' as one of our strengths. I'd like to thank Leeds University Union, which also contributed to the submission, along with our student education team, our inspirational teachers and personal tutors, and everyone who has played a part in earning us this recognition."

**TEF Gold** Teaching Excellence Framework





# OUR SUCCESS CONTINUES



you should all feel very proud. On the subject of awards, I was inspired by the many achievements that were showcased at the recent annual Sustainability Awards. This event brings to life the progress we have made as a University against our objectives, further information of which is detailed in the new annual Sustainability Report. The Living Lab project, which joins up world leading research with what we do here on campus, is a classic example of the underpinning principle and collaborative approach of the way we are working to embed sustainability practices across the University and is something that all staff across the FD can be involved in.

“  
*Nexus has grown at an incredible rate, LUU has opened and the former estates building was demolished in preparation for the new flagship £96m build on the North East section of campus.*

Firstly, I wanted to congratulate the many teams across the FD who have won some significant national awards over the last few months, stories of which are available through this publication. This recognition is testament to the hard work and sector-leading service that we provide for the University throughout the year and

”  
Progress on the transformative £520m Campus Development programme has continued to gain further momentum over summer. Nexus has grown at an incredible rate, LUU has opened and the former estates building was demolished in preparation for



## ON WINNING FORM AT CUBO AWARDS

Leeds has been named as Commercial University of the Year and also took the Award for Best Marketing Campaign for its emoji campaign to encourage student membership of The Edge.

Our Residential and Commercial Services – covering student accommodation, campus cafés, sports and conferencing facilities – play a vital role in attracting staff and students to Leeds and in helping to make working or studying here a great experience.

In doing so, we have to compete commercially with the outside world. For example, there are 16 cafés immediately adjacent to campus, over 4,500 private sector bed spaces for

students, three budget gyms and three print shops within walking distance.

“  
*Our Residential and Commercial Services – covering student accommodation, campus cafés, sports and conferencing facilities – play a vital role in attracting staff and students to Leeds*

”  
Over the last five years, we have competed more and more successfully, with customer

the new flagship £96m build on the North East section of campus. Furthermore, a new name for the boulevard and new gateway to campus between the multi storey car park and Nexus has just been confirmed as Discovery Way.

Following the tragic events of the Grenfell flats fire, we have been focussed throughout summer on conducting a range of precautionary assessments of our buildings with an immediate focus on residential buildings. Whilst we are confident that the existing fire safety provision is of an excellent standard across our portfolio, we are not complacent, and are rechecking our overall systems and approaches to be assured we have done everything we can. Updates on fire safety can be found on the main University website.

Summer has also been a busy period across the FD with fantastic atmospheres created by huge conferences and events such as the International Medieval Congress, Teach First, the Summer Institute and of course graduation. As the new academic year begins, we are learning that the University has experienced high levels of demand from high calibre applicants and we remain on course to meet our planned recruitment for the 2017/2018 year. A full update will be available on For Staff in due course. I am sure all FD colleagues will welcome the new intake of students and help ensure that they have the very best experience here at Leeds.

Income generated by the Services’ commercial activities has been reinvested in staff training, facilities (such as the refurbished Refectory and new campus cafés), and services (such as new personal training and fitness courses at The Edge), which in turn has contributed to further success.

The Best Marketing Campaign award recognised the measurable results of the emoji campaign for student membership of The Edge. The Edge now has over 17,000 members, making it one of the largest fitness facilities in the country.

## HAVE YOUR SAY AND TAKE PART IN THIS YEAR’S STAFF SURVEY!

The next Facilities Directorate Staff Survey is due to take place in October 2017. This is an opportunity to express your views on what it’s like to work for the Facilities Directorate. The survey should take around ten minutes to complete.

We will share the results with you and these will help us to measure where we’re doing well and in which areas you’d like to see some changes.

“  
*This is an opportunity to express your views on what it’s like to work for the Facilities Directorate.*

”  
We’ve asked an independent research organisation, James Curtis Associates, to undertake the survey for us. They will do this in line with the Data Protection Act meaning that the survey is completely confidential. The results and reports they send back to the University will be completely anonymous.

You will receive an email early October 2017 with a direct and personalised link to the online survey. Staff without access to a computer will be given a paper copy.

We’re really interested in how you feel about working for the Facilities Directorate and look forward to sharing the results with you in due course.

## FIRST ANNUAL SUSTAINABILITY REPORT LAUNCHED

Our first annual report on sustainability was launched in May and was very well received by all audiences. In our Sustainability Strategy, we have previously set out our vision for a sustainable University as one that has a positive impact on society. Now with our annual report, we are able to monitor how we are doing and the progress we have made, as well as understand the areas where there is still work to be done.

To see the full report please visit: [sustainability.leeds.ac.uk/annual-progress](http://sustainability.leeds.ac.uk/annual-progress)

If you would like a hard copy of the report please contact the Sustainability Service: [sustainability@leeds.ac.uk](mailto:sustainability@leeds.ac.uk)



## Become a Positive Impact Partner

Staff in the FD are being asked to take part in the new Positive Impact Partner Scheme. The University has a clear part to play in making Leeds, its communities and the wider region the great place it is. We are proud of our commitment to being a positive partner in society, and we all benefit from working collaboratively with inspirational individuals and organisations within and way beyond Campus. Together, the University and the region’s vibrant, active third sector create a collective of amazing and committed people, with skills and knowledge to share and build on.

- Create personal and professional opportunities for both UoL and third sector partners
- Be an exemplar of good practice

“  
*The University has a clear part to play in making Leeds, its communities and the wider region the great place it is.*

”

As part of our commitment, we have launched the Positive Impact Partners (PIP) programme. PIP has been developed in collaboration with third sector, community and not-for-profit organisations to build capacity and encourage positive social change in a wide range of settings. This innovative approach means the programme will:

- Develop opportunities for collaboration that lead to positive social change
- Respond to the varied needs of the evolving third sector in a timely way
- Link skills, knowledge and capacity, across different organisations, with local needs
- Support and build capacity in the region’s diverse and vibrant third sector

If you have any questions about PIP or would like to sign up to the scheme contact Amanda Jackson [a.m.jackson@leeds.ac.uk](mailto:a.m.jackson@leeds.ac.uk)

## LIVING LAB TURN YOUR IDEAS INTO REALITY

Are you seeking an innovative, sustainable option or solution related to your work? Could expert input from an academic colleague, or focussed student research help to solve a problem or address a challenge you are facing? The Living Lab can help you to collaborate with the right people across the University.

The Living Lab programme is about identifying opportunities for the academic and operational communities of the University to work together collaboratively to research and trial innovative and sustainable research. By using the University as a test-bed we can all benefit from



## Sensory Garden at Charles Morris Hall

Storm Jameson Court is designed and accredited as ‘Access Exceptional’ by the Visit Britain National Accessible Scheme. However, whilst the site is home to student and conference wheelchair users, the grounds previously housed fairly simple shrub planting, with little opportunity for engagement.

The Residences Team have set up a wheelchair accessible sensory garden, focussed on people assessed on the autism spectrum (ASD). The planting scheme will have year-round interest, and is based on advice received from Buglife’s Urban Buzz scheme in York, and the RHS Perfect for Pollinators Plant List.

The primary objective of the sensory garden is to improve access to the garden at Charles Morris Hall, thereby ensuring equal access and inclusiveness for all students, staff and visitors.

Additional objectives are to promote the well-being of students and visitors with ASD, with the planting scheme prioritised on known benefits. Also to increase biodiversity, by attracting invertebrates through the planting of species on the RHS Pollinator List. The year-round interest will assist invertebrates, especially the local Tawny Mining Bees located here on campus, and also the bees that live in hives on top of the Laidlaw Library.

Additionally, the team are working with the RNIB to highlight the planting of varying textures and to produce supporting guides, delivering tactile and large print versions of hand-held guides which detail what is there to enjoy!

Vibi Rothnie from RNIB charity said: “Finally took a walk to the garden this lunchtime with a partially-sighted friend who loved the stachys and was intrigued by the bee hotels - perfect reaction!”

## Leeds Awarded Gold in Yorkshire in Bloom Awards



As part of our plans to create a world class campus at the heart of a vibrant city, we’ve been working to improve the grounds and gardens that are an important part of the Leeds experience. A mixture of formal landscapes, tranquil spaces and wildlife friendly planting all help to make our campus a unique place.

In September this work caught the eyes of a charity, Yorkshire in Bloom, the regional body representing the Britain in Bloom campaign organised by the Royal Horticultural Society. Encouraging the development of community spirit and civic pride - whilst promoting responsibility for planting, cleanliness and maintenance - the charity holds an annual competition awarding standards of Gold, Silver Gilt, Silver and Bronze to businesses, communities, parks and organisations across the region. The University was awarded Gold in the ‘Universities, Colleges and Further Education Establishments’ category.

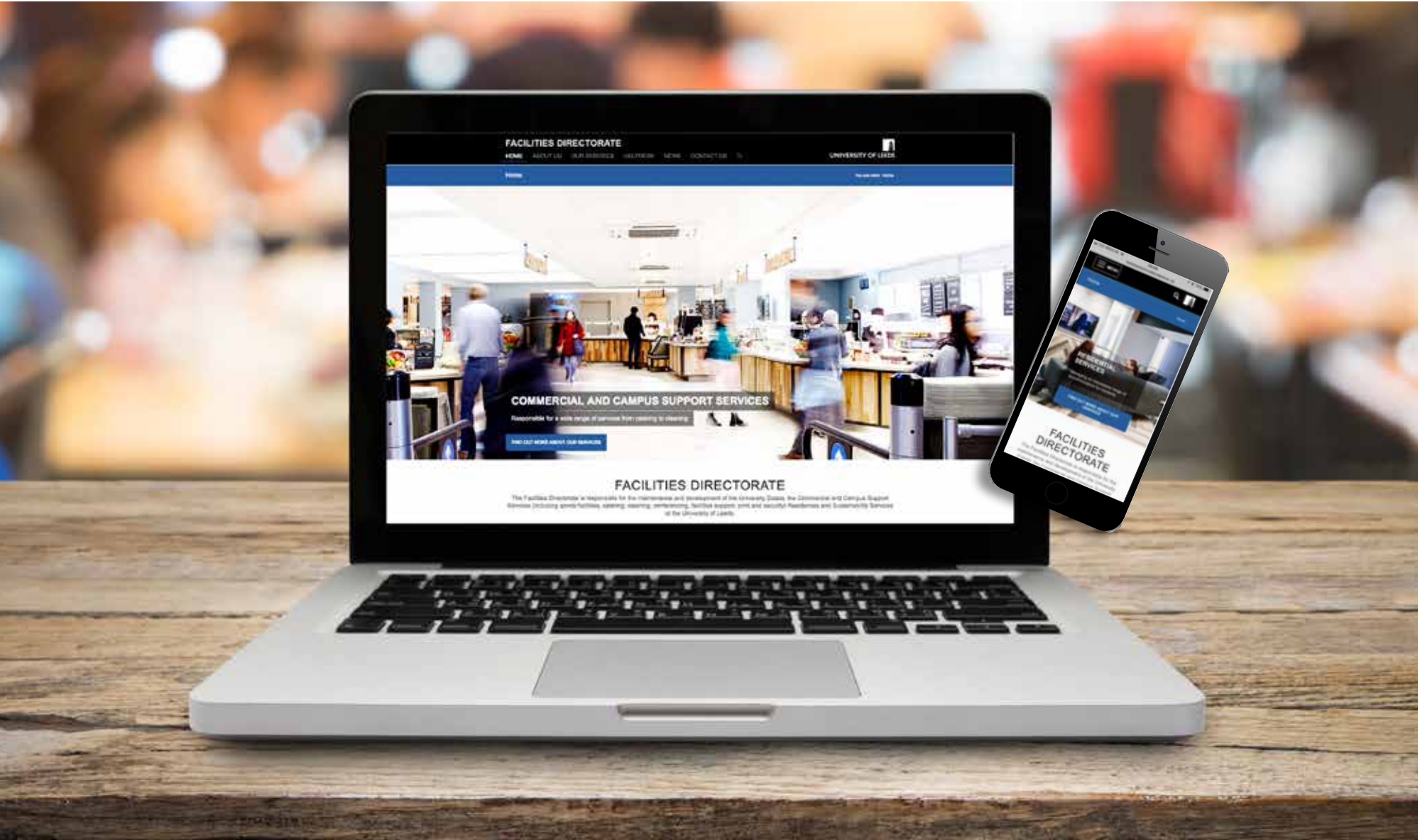
Yorkshire in Bloom said: “It was good to see the three formal seasonal bedding displays which were popular for graduation photographs during our visit. The maintenance of the campus was to a high standard and is a credit to the small team of dedicated Gardeners, a very good entry.”

The landscape and sensory garden proposals for Charles Morris Hall also received a special mention from Yorkshire in Bloom regarding the care that has been taken to develop a landscape solution that will be accessible and inclusive for all students, staff and visitors.

Thank you and well done to the gardening and maintenance teams who work hard, year-round, to contribute to our stunning, award-worthy campus!



# NEW WEBSITE FOR FACILITIES DIRECTORATE



The Facilities Directorate has launched a new website to better showcase the facilities and services that are managed at the University of Leeds.

Bringing together Estate Services, Commercial and Campus Support Services, Residential Services and Sustainability, the Facilities Directorate ensures our campus offers an exceptional student experience and provides first-class facilities.

The new website aims to support this vision. As well as highlighting the impact and achievements of the Facilities Directorate, the new site is much more customer focused giving greater emphasis on the teams that make up the directorate and making it easier than ever to contact the helpdesk.

Matt Hamnett, Digital Marketing Manager for the Facilities Directorate, is pleased with the results; “our aim was to provide a

“  
*the new site is much more customer focused giving greater emphasis on the teams that make up the directorate and making it easier than ever to contact the helpdesk*  
”

website that reflects the real impact that the Facilities Directorate has on the campus here at the University. With the launch of the new site we’re sure that we have a better platform for communicating the first-class facilities and services that support the University’s strategic objectives and world class aspirations”.

See for yourself at [www.leeds.ac.uk/facilitiesdirectorate](http://www.leeds.ac.uk/facilitiesdirectorate)

# Cycling in Leeds

In September Leeds welcomed British Cycling’s HSBC-UK City Ride event, formally known as Sky Ride. The event saw thousands of people cycling a traffic free route around Leeds City Centre which included a section through the University of Leeds campus. Teams from Security, Healthy and Safety, Sport & Physical Activity and Central Communications worked closely with British Cycling to ensure that University staff and students were aware of any disruptions due to the route and were encouraged to take part, as well as checking the route was clear and safe on the day.

If you didn’t get chance to join the city ride event a HSBC-UK Lets Ride pop up event is taking place at the Bodington cycle circuit in north Leeds during October. Whether you want to ride for fun or fitness this event gives you the chance to ride our traffic free cycle circuit as many times as you want, at a pace that suits you.



The event is open to all ages and abilities, with volunteers on hand throughout, ensuring peace of mind and safety for all cyclists. For those wanting to take things up a gear, British Cycling Go-Ride coaches are available to help you improve your cycling skills.

“  
*The event is open to all ages and abilities, with volunteers on hand throughout, ensuring peace of mind and safety for all cyclists. For those wanting to take things up a gear, British Cycling Go-Ride coaches are available to help you improve your cycling skills.*  
”

Bike hire is also available on the day, including a fleet of tandems, trikes and hand-cycles.

Find out more about this event and other opportunities to ride on the cycle circuit at: [www.leeds.ac.uk/cyclecircuit](http://www.leeds.ac.uk/cyclecircuit)

# TEST MATCH SPECIAL

In August the University of Leeds and Sports Park Weetwood was chosen by the BBC to host a cricket game with a difference – a celebration to mark the 60th anniversary of the Test Match Special radio programme.

Teams from across the FD came together to host the hugely successful event, including Sport & Physical Activity, Cleaning Services, FD Marketing and Communications, Security Services, Meet in Leeds, Great Food at Leeds and Estates Services.

On the day, crowds of 1,500 were welcomed to Sports Park Weetwood to soak up the atmosphere, just a small proportion of the 27,000 who applied for tickets in the free random draw. The match was also broadcast on BBC TV red button, and BBC Radio 5 Live Sports Extra attracting a millions of listeners and viewers. With this huge audience reach the University’s profile and reputation has been significantly increased, and it has been a great opportunity for the University to showcase not only our exceptional facilities, but also our expertise in coming together as a collective team to organise and arrange a large-scale event.

Many of our social media channels were a hive of activity on the day, with the biggest buzz created by the spectacular birthday cake presented to the BBC, by Great Food at Leeds, to mark the event.



# ADDITIONAL CAR PARKING PERMITS AVAILABLE!



For 2018 we are pleased to be able to offer a limited number of additional annual parking permits which members of staff can apply for. This can be done through the online system which can be found at [www.carparking.leeds.ac.uk](http://www.carparking.leeds.ac.uk) Paper applications can be obtained from the FD Helpdesk for staff who may require them. The application process opens on 2nd October and closes on 27 October 2017.

Staff are also reminded that they are eligible to apply for day parking packages which can be booked in advance online.

May we also take this opportunity to remind all staff about the alternatives to parking including arrangements for car sharing and sustainable transport options. Further details regarding these can be found on the Sustainability website: [www.sustainability.leeds.ac.uk](http://www.sustainability.leeds.ac.uk)

# Improving Waste Sorting on campus



Following the appointment of the new waste contractors (AWM) in summer, Sustainability Services, together with Cleaning Services and the FD Marketing and Communications team been working together to simplify the waste sorting and recycling that is performed at site. The new look and feel brings our recycling messaging in line with the national WRAP standards of imagery and colour schemes. The new labels can be seen on bins across campus and will be supported by clearer communications online and a soon to launch ‘hearts and minds’

“  
*We have set ourselves challenging waste sorting and recycling targets and the new labelling system and supporting campaign will help improve our recycling rates and overall effectiveness.*  
”

campaign that will resonate with our students, staff and visitors.

Janet Willis, Cleaning Services Manager said, “We have set ourselves challenging waste sorting and recycling targets and the new labelling system and supporting campaign will help improve our recycling rates and overall effectiveness.”

Find out more at: <http://sustainability.leeds.ac.uk/recycling/>



# CAMPUS DEVELOPMENTS UPDATE

Our largest schemes are now under way, Engineering and Physical Sciences and NEXUS, as part of the £520m campus development programme

## Our transformed lecture theatres success!



It's official, there has been a significant improvement in user experience amongst our students following the innovative transformation of three lecture theatres last summer.

The £2.8m innovative, sector leading redesign of Dental LT, Mechanical Engineering LT B and Roger Stevens LT 8 completed last summer allowing for a full year of teaching to be delivered this year. The work undertaken saw the physical redevelopment of the lecture theatre spaces to allow group discussion alongside the use of installed technology for group work, interaction, communication and recording.

Students were surveyed before and after the transformation with regards to how satisfied they were with the lecture theatres, how comfortable they found the writing surfaces, how conducive the room was for group study, how satisfied they were with AV and IT provision and how well the lecture theatre lends itself to group work. The fantastic results showed our students love the facilities, with overwhelming satisfaction scores above 80% for each of these areas.

Some students feedback comments included: "great for group work", "it is much better and comfier", "We need more lecture theatres like this".

Professor Neil Morris, Director of Digital Learning at the University commented: "Through the transformation of our spaces we have been able to establish the strong pedagogy that we were trying to achieve. The collaborative spaces, with desk based technology which is innovative, enables students to work collaboratively through digital means and enriches their learning experiences.

This first year we have seen a number of the staff undertake the type of teaching they've wanted to do for many years but haven't been able to because of the configuration of the space. The impact is huge for teachers as they are actually able to do the teaching that they want to do and from that comes the positive student satisfaction figures that we've seen from our survey.

Student satisfaction average scores:

### Dental LT

**52.1% (2016) - 81.5% (2017)**

### Roger Stevens

**64.5% (2016) - 85% (2017)**

### Mechanical Engineering LT B

**67.2% (2016) - 87.3% (2017)**

This scheme has also been shortlisted in the AV Awards in the Education Project of the Year category.

Winners will be announced at the Awards ceremony late September.

## New Projects Starting Soon

A number of new projects are soon to be underway both on and off campus.

These include:

- Business School Expansion - £15M
- Spen Farm £9.4M
- Biological Sciences Expansion - £4.6M
- High Speed Rail £TBC
- Baines Wing £TBC
- CAHR £3.1M

We will be bringing you the latest on these projects in the next edition.



## Disruptions

With any building project, disruptions are inevitable. Two significant disruptions that are being managed by the Estates team are taking place over the next few months.

Comprehensive consultation and communications with key stakeholders, staff and students by the Project Managers has been completed. Full details are below:

### Temporary Closure of Cromer Terrace

**Monday 2 October to  
Wednesday 10 January 2018**

Essential cabling works will take place along Cromer Terrace in order to lay new infrastructure for the University and strengthen the University power capabilities.

During this time, access to Cromer Terrace will be restricted and vehicle diversions will be in place to redirect traffic away and around Cromer Terrace during the works.

### Temporary Closure of Vernon Road

**Monday 23 October to  
Monday 4 December**

Essential work will take place on Vernon Road to extend the heating from The Edge to the new Nexus building. Travelling from the North of the City will involve taking a slightly longer route as access will be diverted via Calverley St and Willow Terrace Road entrance, over the Inner Ring Road bridge.

From 4pm, an alternative route will be opened to traffic to allow traffic to exit north via Woodhouse Lane – NB this route will only be open after 4pm. Pedestrian access will remain open throughout the works.

If you'd like to know more about these disruptions, please visit [campusdevelopments.leeds.ac.uk/disruptions](http://campusdevelopments.leeds.ac.uk/disruptions) or follow: [#disruptionsuol](https://twitter.com/disruptionsuol) on twitter.



The large scale and strategically significant Chemical and Process Engineering refurbishment project is now completed. The building (housing the new Fuse Café, see

page 8) has been a two year project and has brought new state of the art facilities into the Engineering building to enable ambitious growth in academic activities.

Steve Gilley, Director of Estates, "This project has transformed an old fashioned and constrained building into a state of the art research platform for Engineering"



## £3.5M for access works to campus

A three year equality access improvements programme will begin this month. The significant investment will improve equality access amongst areas on campus. The £3.5m access works programme includes a detailed maintenance and external environments work programme which address issues such as

improving wayfinding signage, improvements to ramps and some new ramps to replace steps; the provision of new and more accessible pathways and parking bays. Work will also take place to improve access to the Parkinson Building.

## Green light for £96m Engineering and Physical Sciences Building

The largest project as part of the recent Campus Developments recently received final planning permission and so it's all system go with the commercial negotiations for tenders.

This will be a flagship building for the University and provide an exceptional environment for students and support researchers from across engineering and physical sciences to work together to help solve fundamental problems and tackle key industry challenges.





# Expanded café offering for GFAL across campus

PURE Express - Charles Thackrah

PURE Express is situated in the foyer on the ground floor of Charles Thackrah building and is the little brother of our award-winning café PURE (9th Floor Worsley Building). Offering a unique coffee blend specially commissioned by craft roasters Darkwoods, combining beans from India, Guatemala and Brazil. As with PURE, we are proud to support local businesses and host a range of freshly baked sweet treats, goods courtesy of Caroline's Cakes of Chapel Allerton. Offering gluten free, dairy-free and low-fat options.

PURE Express is a Grab & Go outlet, catering for the hustle and bustle across the western side of campus, particularly in the Business School. There is seating across the foyer as well as outdoor seating if you do fancy staying with us a little longer.

With a focus on healthy, field-to-fork food options, PURE Express stocks unique PURE products made fresh on campus each day.

*"PURE Express is a Grab & Go outlet, catering for the hustle and bustle across the western side of campus, particularly in the Business School. There is seating across the foyer as well as outdoor seating if you do fancy staying with us a little longer."*



FUSE - School of Chemical and Process Engineering

Our newest café is FUSE! The previous Houldsworth café space was crying out for some TLC, so with the fit out and refurbishment of Houldsworth Building came the exciting opportunity for Great Food at Leeds to improve our café offering even further on the western side of campus. With seating for over 100, Fuse is now one of our largest cafés on campus.

The space offers a social hub and is fast becoming a focal point in the Faculty of Engineering for staff and students to relax from studies, meet friends and collaborate on working projects. The design is bright, airy and welcoming reflecting a modern characterful style that reflects the essence of engineering – problem solvers grounded in science and maths.

With a high concentration of international students Great Food at Leeds have endeavoured to cater for all and is stocked with an eclectic

mix of grab and go food and drinks for everyone at any time of the day to provide sustenance for a working brain! The delicious new Asian hot food offer is already proving to be very popular and the Grumpy Mule coffee beans receiving rave reviews from the caffeine fans!

*"The space offers a social hub and is fast becoming a focal point in the Faculty of Engineering for staff and students"*

As with all our outlets the cafés still run the University's loyalty scheme. Refresh, meaning the more you spend the more we will reward your custom.

Find out more at [www.gfal.leeds.ac.uk](http://www.gfal.leeds.ac.uk)



## Sport and Physical Activity launch largest exercise class programme ever.

The group exercise class provision is one of the most popular services provided by Sport and Physical Activity and in response to customer feedback the Health and Fitness Team have worked hard to enhance its offer for the start of the 2017 term.

Going from 160 to 220 classes per week during term time, this makes it the largest exercise class offer in the city and one of the largest within higher education across the country.

The team have responded to industry trends and introduced new classes such as Clubbercise, Barre Pilates, Ballet Fit and for the first time ever, 30

minute High Intensity Interval Training (HIIT) classes taking place on the gym floor. Ideal for members who need a quick workout on their lunchbreak, before or after work and can't attend the usual 45-60 minute classes on offer.

Another major part of the exciting new development is the introduction of a brand new Virtual Class offer, with Studio 1 at The Edge undergoing a £10k investment turning it into an enhanced training space with a wide range of digitally led exercise classes in addition to the usual instructor led sessions.

Read more at [www.leeds.ac.uk/theedge](http://www.leeds.ac.uk/theedge)

220+ EXERCISE CLASSES PER WEEK DURING TERM TIME.

150+ EXERCISE CLASSES PER WEEK OUTSIDE TERM TIME.

## CAFM - a New System for Estates

Work is underway to adopt and implement a Computer Aided Facilities Management (CAFM) software package. The new system will enable us to be more efficient and effective in managing and maintaining the University estate and communicating with our customers.

The benefits of CAFM include improved Helpdesk facility, introduction of mobile technology to improve reactive maintenance, integrated and improved space management, and improved management information. It will provide a system where all information and data about the University estate, it's spaces and assets, are stored. A shared system which will provide the ability to coordinate, manage and report on reactive

tasks and will hold information related to jobs such as health and safety data and labour activity.

There will be approximately 50 users of the system in the first rollout. They will be members of staff based in Estates, more specifically in Maintenance and Operations.

*"The new system will enable us to be more efficient and effective in managing and maintaining the University estate."*



## Meet the Team Deli(very)

This edition we feature the Deli(very) team. You will have seen the Deli(very) vans on campus and possibly even ordered food from the team, but who's behind all the great food and service we receive?

The Deli(very) team is made up of 4 different arms

The Deli(very) kitchen provide delivered buffets to on campus University Departments, we average about 90 deliveries a day, from VIP Events to small meeting requests with nibbles.

Kitchen Team

Simon Wood, Kevin Rogers, Chris Johnson, Rhonda Doig, Arezki Amound, Gabriella Ozog

Simon our Refectory Head Chef leads, manages

and oversees the kitchen team. As well as menu development throughout the year, taking into account seasonal changes in food, he also develops bespoke menus for conferences. Kevin, deals with the daily production and sheer volume of preparation and works directly with Adam and the delivered team. Chris provides support to Kevin as well as producing food for Pure and The Edit Room. Arezki produces the majority of the handmade items on the menu and he is a very busy chap. Rhonda is the cake lady she works on a lot of the desserts and cuts lots of cake. Gabriella assists in bringing all the aspects of orders together ready to be passed onto the delivery team.

Deliveries Team

Adam Melcher, Sarah Roe  
Drivers: Simon Hague, Carl Marshall, Martin Harris, Luke Potter, Roland Taylor  
Drivers Mate: Adrian Gill  
Walking Deliveries: Fiona Townend

Adam heads up the delivered team with the support of Sarah, between them they manage the scheduling, packing and all deliveries, working closely with the sales office and the

kitchen team. The five drivers work nearly round the clock to take the freshly prepared food to locations around campus. They are supported by Adrian and Fiona, who provided our on foot deliveries across campus, racking up many miles in a day!

Sales Team

Anthony Lowe, Lyn Hubbard, Sam Mottershead & Chris Webster

The sales team work 7.30am to 5pm Monday to Friday and manage a huge volume of orders and enquiries. Many bookings require updates and changes pre-event, calling upon knowledge and advice from the team. Lyn starts each day talking with the Chefs and Deli(very) operators to check that all information is correct.

Marketing Team

Matt Hamnett and Sophie Dancer

Matt and Sophie from the Marketing and Communications team work together to oversee all things digital and marketing for the service. From website management of the complex online shop and ordering system, to

regular emails to existing customers showcasing new menu items. The direction and organisation of food photoshoots for new menus and product ranges and social media production.

We've got an exciting next few weeks with the two new Autumn / Winter set menus now developed and a food photoshoot in the pipeline. This involves the kitchen team preparing everything from the new menus and then carefully positioning and refining to best show our offering.

Deli(very) in stats!

- In June the team made nearly 1200 deliveries
- Sold over 2700 chef's choice finger buffet
- Over 18000 teas and coffees
- 2700 cake assortments
- 2021 Sandwiches and Cakes

## Bringing Teams together at Service Away Days



Over the last few months colleagues from across the FD have come together at away days held by Residential Services and Estates, with Commercial and Campus Support Services

colleagues coming together earlier in the Year. The away days are an opportunity for staff to come together, take time out from their daily work routines and get to know other fellow colleagues across the FD whilst

having a lot of fun! This year, colleagues from other Services and parts of the University were invited to join the days too - a great way to strengthen working relationships. At the Residences away day

colleagues were recognised and awarded for their work, meanwhile Estates colleagues enjoyed competitive but fun team building activities during their away days!



# Awards for Leeds at Yorkshire University Sports Awards



SPA staff and students were highly rewarded at the inaugural Yorkshire University Sports Awards. Designed to celebrate the success of sporting departments across the region, the evening was made up of six award categories with Leeds shortlisted in an impressive four;

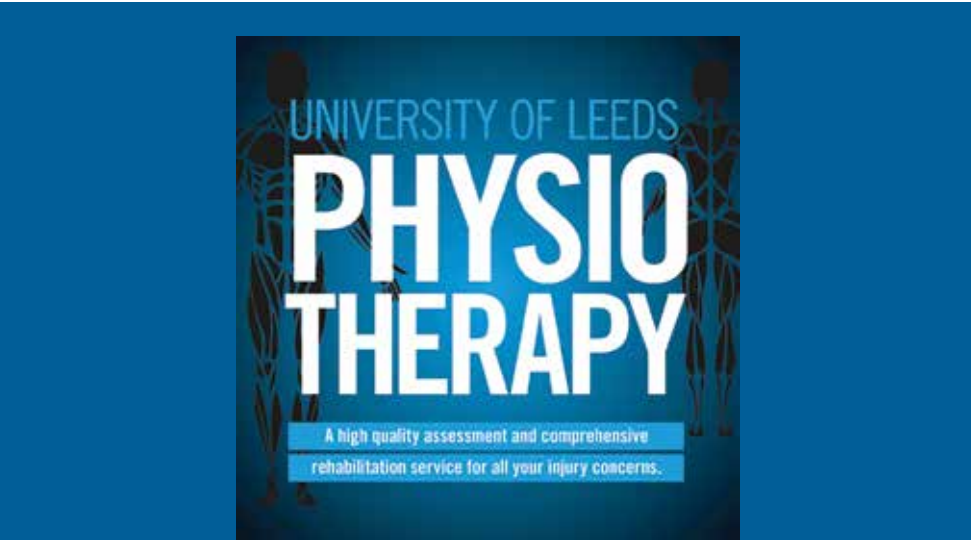
- Leeds Varsity 2017 - Best Event
- Gryphons Abroad - Great Volunteering
- Eamonn Laird and the Weetwood Ground staff team - Great People
- Women's hockey club - Team of the Year

Leeds achieved first place in the Great People award with the Ground staff being rewarded for their continued hard efforts to keep our facilities up to a high standard which can often be overlooked. Eamonn was also awarded highly commended for his work supporting clubs particularly around the theme of mental health. All in all, a very



successful evening for all involved. *Leeds Sport staff and students were highly rewarded at the inaugural Yorkshire University Sports Awards. Designed to celebrate the success of sporting departments across the region, the evening was made up of six award categories of which Leeds Sport were shortlisted in an impressive five*

Women's hockey received another trophy to add to their shelf this year, winning their category primarily due to their fantastic fundraising efforts this year and giving back to the local community.



# ACHES&PAINS? DID YOU KNOW ABOUT OUR ON CAMPUS PHYSIOTHERAPY CLINIC?

Based at Cromer Terrace, next to LUU and with treatments starting from £30, the Physiotherapy Team can offer high quality assessments and a rehabilitation service for all your injury concerns, be that from sporting, occupational or recreational activities.

[sport.leeds.ac.uk/health-wellbeing/physio](http://sport.leeds.ac.uk/health-wellbeing/physio)



In June Sport & Physical Activity's Gryphons Aboard team travelled to South Africa to deliver a life changing sport and education programme to over a 120 primary school children. The Gryphons Abroad programme began in 2016, as a partnership between the university and a local charity called the Bambisanani Partnership and the 2017 team consisted of three staff members and nine university students from a variety of different degree programmes and years of study, from first year undergraduates to postgraduates.

The aim of Gryphon's Abroad is: "To develop and deliver an innovative and sustainable student led programme that inspires and motivates change in young people and communities both in Leeds and South Africa through learning and leadership".

*To develop and deliver an innovative and sustainable student led programme that inspires and motivates change in young people and communities both in Leeds and South Africa through learning and leadership*

Over two weeks the programme delivered two key projects; Cycle to Success; teaching 22 primary school children to ride and maintain bikes, overcoming the barrier of the sometimes two hour, each way commute they have to school. Here some of the children had never even ridden a bike before and the Gryphons Abroad team left in the knowledge they had delivered a set of life changing skills, giving the South African students a huge boost in confidence, especially for the female students who would not usually be given this opportunity in the culture they live in.

Inspire through Sport; the University of Leeds students planned and delivered four days of sports, leadership and classroom sessions to over 100 children from four local primary schools. The South African students developed a range of skills throughout the week, increasing their confidence to lead on activities back in their own schools after the Leeds team had left. For example a number of students have now set up their own football and netball clubs for other students to enjoy.

A final part of the project was a visit to a local orphanage, supplying some key resources such as clothing and books as well as supplying funding to ensure the children have food for up to six weeks.

In the lead up to the 2017 trip the team raised over £26,000 to support project costs through various fundraising activities, £2000 of this money came from the Commercial and Campus Support Services Sustainability Steering Group buying six bikes with equipment and donating food and clothing to the orphanage.

A big thank you to Commercial and Campus Support Services staff and the University Sustainability Department who supported the project by donating money or time and resources. A massive thank you also goes out to all the staff in the Facilities Directorate who donated to the book drop in advance of the trip, all books having found a new and happy home.

The project is now entering its third year and plans are already in place to develop it further; taking a larger team of university students over and expanding the programme to teach an even greater number of South African children.

To view photos and to read more about Gryphons Aboard programme visit [www.leeds.ac.uk/gryphonsabroad](http://www.leeds.ac.uk/gryphonsabroad)

£26K  
£26,000 fundraised  
40 hours  
9 University of Leeds Students delivering over 40 hours of teaching

120  
South African Students benefited from the teaching  
20 bikes  
Donated to primary schools

£500  
Worth of sporting equipment donated to 4 primary schools

28,000km  
Travelled 28,000km

# WE ARE STILL A BIKE FRIENDLY BUSINESS!

This year Romain Cames and Claire Booth from the Sustainability Service, were delighted to attend the Bike Friendly Business re-launch event in June along with other bike friendly business partners including Leeds Beckett University and Jacobs.

We were only eight marks from being the first gold accredited regional business so we are focusing our efforts on the areas which were highlighted for improvement, such as availability of cycle training and more lockable bike parking to aim for gold!



# Dr Bike sessions

Following the success of the pop-up Dr Bike Service on Clean Air Day, The Bike Hub will be offering departments and teams across the University the opportunity to have your own Dr Bike session with your colleagues.

schedule a session. Please state the number of attendees (minimum of 5), your preferred date and campus location (we suggest your 'usual' cycle space facility, or the Bike Hub).

Whether your bike needs a quick check-up or you are keen to learn some bike maintenance basics, if you would like to register your interest, please email [transport@leeds.ac.uk](mailto:transport@leeds.ac.uk) to

If you would like to find out more about any of our other bike friendly initiatives on campus, please contact [transport@leeds.ac.uk](mailto:transport@leeds.ac.uk) or call into the Bike Hub (opening hours: Tues-Thurs, 12-4pm).



Fundraising for our FD charities is going well so far this year with £2,756.87 for Alzheimer's Society and £1,798.31 for Children's Heart Surgery Fund.

A large amount of this money has come from Cleaning Services where Sue Taylor's team have been putting their small change in a pot and raised £142. Ryan Johnson has also turned his hand at baking and raised £38 hosting a cupcake sale.

We've also had a number of people running to support the charities. Stewart Ross (Director of CCSS) and Francesca Shephard from SPA ran the Leeds Half Marathon, with it being Francesca's first ever running race. Lee-Anne Henderson from cleaning also completed the Leeds 10k and raised a huge amount, over £1,100!

"Reaching that finish line was the most surreal, most amazing experience ever and I now can't wait to set myself another running challenge!" said Francesca

Bob Douglass from Estates has raised hundreds of pounds for our charities after completing the Olympic distance Castle Howard Triathlon in July, a fantastic achievement!

*Reaching that finish line was the most surreal, most amazing experience ever and I now can't wait to set myself another running challenge!*

Ian Brine, Residence Service Supervisor at Sentinel also took part in the Leeds Half Marathon and contributed towards £6k raised for Leeds Mind (Mental Health Charity), he is also running Yorkshire Marathon October 2017 and fundraising for Alzheimer's Society.

# Staff Healthy Week 2017

This year's Healthy Week, held in May, has been the most successful to date, with 700 people taking part!

Staff across the University and colleagues from CCSS enjoyed making small changes to their working day for the benefit of their health and wellbeing. The success is down to the hard work delivered by Sport & Physical Activity and FD Marketing and Communications colleagues, who worked with various departments across the University, to create an inspiring campaign and

ideas through which everyone could take part.

The week also coincided with the refreshed Sport & Physical Activity Plan, which focuses on improving health and wellbeing.

The week in review, we had almost 200 #healthyweekheroes who inspired colleagues to make small changes to their health and wellbeing. 1,000 people visited the Healthy Week webpage and hundreds people engaged on social media using #healthyweekhero

# Be.The.Inspiration.

HEALTHY WEEK HEROES NEEDED



# HELPING STAFF TO CLIMB HIGHER

Over the past six months the Sport and Physical Activity team have been working hard to review their joint strategic service delivery plan with LUU, giving it a refreshed focus for the next 12 – 18 months and using it as a path finder for developing the next four-year plan in line with LUU's strategic aims.

The review involved extensive stakeholder engagement amongst staff, students, external and internal partners. Looking forward, the three aims of the refreshed plan are to Develop Your Skills and Broaden Your Horizons, Reach Your Potential and Improve Your Health and Wellbeing. The overall ambition is to reach higher, wider and increase the range of service provision to help more students and staff be active, more often and reach their potential through sport, physical activity and volunteering.

Find out how it will benefit you as a member of staff, online at: [sport.leeds.ac.uk/climbinghigher](http://sport.leeds.ac.uk/climbinghigher)







# Warm welcome to PC Hurrell

We caught up with PC Hurrell to find out more about her role as the new University Community Police Liaison Officer.

## Tell us a bit about your background, how long have you worked for West Yorkshire Police?

I have been a police officer for over 14 years, working in east Leeds. I have mostly been a patrol officer going to ‘blue light jobs’ but I have also worked within the tutor unit (looking after new police officers), neighbourhood policing team in Wetherby and as a crime investigator.

## What attracted you to this role of Police Liaison Officer at the University?

The University is a small town and as such requires a policing presence, but it is also unique in that it is supplying the country with exceptional people that will one day be leaders in their field. Providing those people with a safe and secure working environment is essential. They need to be able to know that they have help and support on campus so that they can concentrate on their studies. I have worked with the general public for some time now and I feel I have the skill set to help and support both students and staff alike.

## Can you tell us a bit more about your role here at the University, what does being a Police Liaison Officer mean?

I am based on campus at the Universities security office and I am here to help in any situation. Along with investigating crimes that happen on campus with the assistance of the security team I can also give help, advice and support to staff and students with regard all manner of issues. I am always happy to meet anyone to talk about any issue letting them know the probable lines of investigation, allowing them to be fully informed when deciding if they would like police assistance or if they would like the university assistance in the matter.

## Through your work, how will you help students and staff stay safe during their time at the University?

I will be giving induction talks on safety both on and off campus to the new students in September, I have a twitter account that I use to pass out safety information to students and staff and I will be working closely with LUU throughout the year to ensure the message of safety to students isn’t lost on a variety of subjects. If there are any specific concerns of high importance to staff or students then I will work with the media team on campus to ensure everyone is aware.

## How can we get in touch with you if we need you?

I can be contacted via email [r.hurrell@leeds.ac.uk](mailto:r.hurrell@leeds.ac.uk) or phone 07590359138 (8am-4pm Mon - Fri) and on Twitter @WYP\_PCHurrell

# FD Committed to Equality and Inclusion: Staff Networks

Staff Networks are recognised as being crucial to the promotion of the University’s wider equality and inclusion agenda and through their activities, can help to open the door to changing the culture of an institution or organisation.

They provide members of staff who identify with a protected group or who have specific interests, with a safe, welcoming and practical platform; where exchanging information, generating and sharing views and new ideas can be expressed in an informal environment. The networks also provide peer support, networking opportunities and social activities.

“They provide members of staff who identify with a protected group or who have specific interests, with a safe, welcoming and practical platform; where exchanging information, generating and sharing views and new ideas can be expressed in an informal environment”

The staff networks include: The Women at Leeds Network, LGBT Staff Network, Leeds 11 Network, Dementia Carers Staff Network and Staff Mental Health Network. More details of all of these networks can be found at [www.equality.leeds.ac.uk/staff-networks/](http://www.equality.leeds.ac.uk/staff-networks/)

## Access News

Latest edition of Access News now available and can be downloaded from the Estates Website. [www.leeds.ac.uk/estate\\_services/downloads](http://www.leeds.ac.uk/estate_services/downloads)

# OUR STAFF

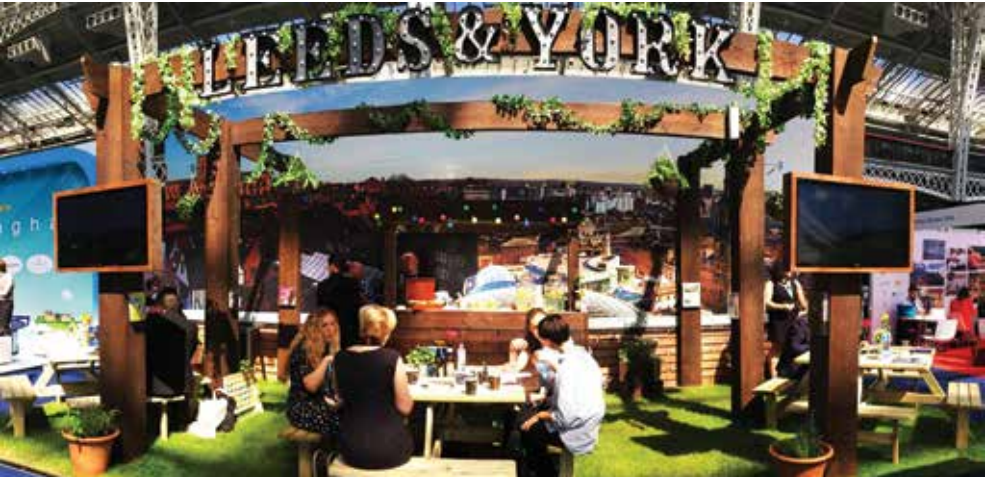
It’s been a busy time of late for our staff, we have said goodbye to some colleagues, welcomed new starters and congratulated others on new positions within the FD. If we have missed anyone please do let us know by emailing us at [fdmatters@leeds.ac.uk](mailto:fdmatters@leeds.ac.uk)

We said farewell to our interns on the FD Marketing and Communications, Sustainability and Estates Teams. Also wished a fond farewell to Howard Keighley and Ruth Grigg from Residential Services, Smaller Properties team and Peter Preston from the Estates Design Team.

New colleagues joining us include Claire Booth, Project Officer, Sustainability Service. Tim Kellet, Maintenance Manager, Estates. Daniel Hawkes, Business Development Team, Estates. Nicola Taylor, FD Digital Marketing Executive, Alice Donovan and Dan Rhodes, FD Marketing and Communications Team interns.

Congratulations to colleagues in the FD who have recently moved into new roles within the FD. Jo Hynes, Deputy Director of Campus Support Services. Susan Green, Assistant Director of Residential Services. Robert Gale, Design Office Manager, Estates.

Dave Barker, Plumbing Supervisor and Terry Ramsden, Plumbing Charge-hand, Estates.



# Showcasing at London Exhibition

Colleagues from Meet in Leeds, in collaboration with Visit Leeds, recently attended the Meetings Show in London to showcase the University’s prestigious conferencing facilities to the UK inbound and outbound meetings industry. Held at Olympia London, the event was focused around a large exhibition, where the team made contact with over 250 buyers for the Leeds and York area.

The visibility from the show and the partnerships forged with Visit Leeds and other venues from around the region will prove invaluable in attracting more large scale events to the city. Events such as these demonstrate the collaboration between venues and strengthen our expert knowledge of not only the event industry but also the local venue portfolio.

# Q Television Quiz

As we settle into autumn and cosy nights in front of the TV, make the most of it with a chance to win a £100 gift card to spend in Trinity Leeds.

1. Which dancer has finished 2nd on Strictly Come Dancing four years in a row?
2. Which BBC drama series took its name from a Midlands gang who are said to have stitched razor blades into the front of their flat caps?

3. Which Broadchurch and Trust Me actress will be the 13th Dr Who?
4. On which TV programme would you see The Smiling Assassin; The Governess and The Vixen?
5. Which character has been played on TV by Linda Carter and on film by Gal Gadot?

Email your answers to: [fdmatters@leeds.ac.uk](mailto:fdmatters@leeds.ac.uk) by 31 October 2017.

